



May 2011

To: Our Valued Customers

Subject: **Packaging Change on Select Membrane Switch Spacers**

We are pleased to announce a packaging change for a select group of our Membrane Switch Spacers offered in sheeted form. Our sheeted products are offered in cases of 100 sheets, typically as 24" x 36" sheets.

In most cases, this packaging configuration is easily managed by shipping, receiving and production teams. However, six of our thicker coat weight products add additional weight that may be difficult to manage as product is moved through the production process.

As a result, we will be adjusting our packaging configuration to create two inner packs of 50 sheets each. This change will maintain the overall package quantity of 100 sheets, but allow for easier handling at the inner pack level. The following list of products will have this new and improved packaging standard:

- 3M™ Membrane Switch Spacer Double Lined 9045MP
- 3M™ Membrane Switch Spacer Double Lined 9056MP
- 3M™ Membrane Switch Spacer Double Lined 9057MP
- 3M™ Membrane Switch Spacer Double Lined 9059MP
- 3M™ Membrane Switch Spacer Double Lined 9061MP

We will begin using this new package configuration immediately.

If you have specific questions regarding this change, please contact your 3M Converter Markets Sales Representative or contact 3M at 1-800-223-7427.

Thank you for your continued support of 3M products.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Julie Ohmann', written over a light blue rectangular background.

Julie A. Ohmann
U.S. Laminating Adhesive Business Manager
3M Industrial Adhesive and Tape Division