

3M™ ChartRelease™ Software

- Allows efficient, in-house release of information (ROI) management for security, quick turnaround and revenue retention
- Offers a secure, web-based document request and retrieval tool for internal ROI requests
- Scans paper documents, imports documents from a third-party EHR, and retrieves documents from 3M™ ChartView™ or 3M™ ChartScript™ Software
- Optional tools help meet government compliance regulations, including disclosure and breach notification requirements

The 3M advantage

3M ChartRelease Software helps you efficiently manage release of information requests to reduce costs and increase revenue. It offers advanced features and integration (including web access) and delivers comprehensive ROI management without the risks of outsourcing.

Adding optional 3M software components also lets you manage PHI disclosure reporting at the point-of-service throughout your organization (not just HIM), using web-enabled applications to streamline access and facilitate compliance regulations.

The challenge

Release-of-information professionals are tasked with accessing and distributing sensitive information while maintaining tight turnaround times and responsiveness. At the same time, they need to facilitate an efficient workflow and tracking process to reduce costs and maintain the confidentiality of protected health information (PHI).

In addition, other areas in the hospital, such as patient accounting, may need patient documents but can't easily request and obtain that information within their own facility.

The 3M solution

3M ChartRelease Software provides an advanced, fully integrated **release of information (ROI)** solution designed to facilitate, simplify and document the ROI process. 3M ChartRelease Software allows you to distribute document packets via fax, encrypted file, CD/DVD, and flash drive. It also lets you import medical record documents from a third-party electronic health record (EHR) for easier distribution and a streamlined ROI workflow.

Whether you are trying to simplify and manage the ROI process for paper, electronic, and hybrid records, or report on disclosures, the 3M ChartRelease Software can help you:

- Capture PHI disclosures made by the HIM department and external departments
- Support compliance with HIPAA requirements and regulatory agencies
- Manage patient-specific alerts that help protect a patient's right to control the release of information to a specific requestor
- Enable internal requestors to submit and retrieve requests for release of information via internal website (intranet) with optional software

3M™ ChartRelease™ Software

In addition, the 3M ChartRelease Software can provide an electronic copy of a patient's discharge instructions at the time of discharge and also help you respond in a timely and secure manner to patient requests for electronic copies of their PHI.

Benefits and features

- Automatic selection of medical record documents based on predefined criteria specific to each request type
- ROI invoice generation with auto-calculated charges customized by request type
- Dashboard reports that provide high-level, graphical overviews of ROI statistics, including backlog, department turnaround and financials
- Ability to import, scan, redact, apply watermarks and distribute medical record documentation
- Captures and stores correspondence documents, such as request letters, authorization forms, subpoena documentation, etc.
- Imports requestor profiles and ROI requests from third-party vendors
- Includes Microsoft® Word templates for correspondence such as invoices, denial letters and reminder letters

An integrated solution

3M ChartRelease Software can work with:

- **3M™ ChartFact™ Software, 3M™ ChartLocator™ Software, and 3M™ ChartReserve™ Software** to analyze chart deficiencies and track charts
- **3M™ ChartScript™ Software, 3M™ RAAS DL™ Software and 3M™ ChartScan™ Software** to view requested chart(s) deficiencies and location(s) as well as provide direct access to digital documents (transcribed, interfaced, or scanned)

Secure technology

To maintain appropriate access to sensitive patient data, 3M ChartRelease Software provides these user-specific security features:

- Individual user ID and password logons that are web-based for easy deployment
- Audit trail capabilities with detailed information about user activity and integration with industry-standard security features for servers and databases to capture additional audit data
- HIPAA-enabled applications that operate using today's standard PC and networking technology

Call today

For more information on how 3M solutions can assist your organization, contact your 3M sales representative, call us toll-free at **800-367-2447**, or visit us online at www.3m.com/his.



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