



IMPORTER SECURITY FILING (ISF -10)

DATE:

CARRIER SECTION TO COMPLETE

VENDOR SECTION TO COMPLETE

BROKER SECTION TO COMPLETE

1. Shipment Data of the Mother Vessel (Vessel which brings the goods to the US) Carrier Section

AMS BL SCAC Code	
AMS BL Number	
Vessel Name, Voyage Number	
Booking Date	
Booking Number	

Container Stuffing Date	
Vessel Load Date	
Port of Export	
Estimated Sail Date	
Port of Discharge in US	
Estimated Discharge Date	

2. Manufacturer Name & Address (Include Postal Code): Vendor Section

3. Seller Name & Address (Include Postal Code): Vendor Section

4. Buyer Name & Address (Include Postal Code): Vendor Section

5. Importer Name & Address (Include Postal Code): Broker Section

6. Consolidator Name & Address (Include Postal Code): Vendor Section

7. Container Stuffing Location (Include Postal Code): Vendor Section

8. Consignee Name & Address (Include Postal Code): Vendor Section

9. Ship to Name & Address (Include Postal Code): Vendor Section

10. Line Item Detail (Continue on 2nd page if needed) Vendor Section

3M Item Number	HTS	Item Description	Purchase Order	Country of Origin	Manufacturer

[illegible]

USE ADDITIONAL PAGES IF NEEDED.

SCROLL DOWN FOR DETAILED INSTRUCTIONS AND DEFINITIONS.

US CUSTOMS requires an Importer Security Filing (ISF) for each ocean shipment a minimum of 24 hours before the cargo is loaded onto a vessel destined for the US.

- > In order for the ISFs to be filed timely, 3M requires suppliers to closely follow the ISF instructions below.
- > Supplier noncompliance with 3M ISF requirements may result in shipment delays, storage, Customs penalties or other costs.
- > All such supplier noncompliance costs are the responsibility of the supplier.

SHIPMENTS TO 3M AFFILIATED COMPANIES:

- > This 3M ISF template is to be used for ocean shipments to 3M Company and affiliated companies in the US.
- > Any reference to "3M" in this document also applies to affiliated companies:

3M Company	3M Fall Protection	EDUSA Corporation
Aero Technologies LLC	Capital Safety	EDUMEX S.A. de C.V. (Mexican Maquiladora)
3M Technical Ceramics Inc	Capital Safety dba 3M Fall Protection	
3M Puerto Rico, Inc.	DB Industries	

AT TIME OF BOOKING, you must follow these instructions:

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| 1) | Vendors complete sections 2-4, 6-10 of the 3M ISF template; |
| 2) | Rename the 3M ISF template as " Supplier Name Booking Date PO Number " (EXAMPLE: ABC Co. 10-26-09 35XXXXXXXXX.xls), then e-mail together with the commercial documents to the designated freight forwarder. |
| 3) | Freight Forwarder will complete section 1, then email all required documents to the designated customs broker minimum of 3 business days prior to the cargo being loaded on the vessel. |
| 4) | Designated Customs Broker will review the ISF template and commercial documents and file the ISF timely and send confirmation of filing to Forwarder |

NOTE: We have instructed 3M freight forwarders not to accept bookings for shipments destined to 3M in the US unless the proper ISF information is provided by the supplier/shipper.

FOLLOW THE DETAILED INSTRUCTIONS BELOW TO FILL OUT EACH SECTION OF THE ISF TEMPLATE.

Section Number	Section Title	Description
1	Shipment Data of the Mother Vessel (Vessel which brings the goods to the US). The lowest level BL and SCAC transmitted via Automated Manifest System (AMS) is required.	
	AMS BL SCAC Code	Standard Carrier Alpha Code (SCAC) of the carrier transmitting the BL to AMS.
	AMS BL Number	Ocean Bill of Lading (BL) Number transmitted to AMS.
	Vessel Name, Voyage Number	Vessel Name and Voyage Number of the Mother vessel, not the feeder vessel.
	Booking Date	Date the cargo was booked with the carrier.
	Booking Number	The carrier booking number.
	Container Stuffing Date	Date the container was loaded with goods (stuffed).
	Vessel Load Date	Date the container was loaded on board the Mother vessel destined for the US.
	Port of Export	Export Port of the Mother vessel.
	Estimated Sail Date	Estimated date that the Mother vessel leaves the Port of Export.
	Port of Discharge in US	The First Port of Arrival in the US.
	Estimated Discharge Date	Estimated Date of Arrival at the First Port in the US.
2	Manufacturer Name & Address:	Party that last manufactures, assembles, produces, or grows the commodity OR the supplier of the finished goods in the country from which they are leaving OR the manufacturer or supplier that is currently reported in the U.S. customs entry process as the manufacturer identification number (MID).
3	Seller Name & Address:	Name and address of the last known party by whom the goods are sold or agreed to be sold.
4	Buyer Name & Address:	Last known party to which the goods are sold or agreed to be sold. If no sale, report the owner of the goods.
5	Importer Name & Address:	US Importer of record, to be completed by broker
6	Consolidator Name & Address:	(Stuffer) Name and address of the party that loaded the container or arranged for the loading of the container.
7	Container Stuffing Location:	Name and address of the physical location where the goods were loaded into the ocean container.
8	Consignee Name & Address:	Should be the same as the Buyer.
9	Ship To Name & Address:	First deliver-to-party to receive the goods after the goods have been released from US Customs.
10	Line Detail Information:	The line detail must be provided for each item in the shipment.
	3M Item Number:	(3M Item Identifier) This 11 digit number is also called a 3M part number, RM number, or 3M ID.
	HTS Code:	US Harmonized Tariff Schedule Code for each item.
	Item Description:	Complete English description of the 3M Item Number.
	Purchase Order	3M Purchase Order number
	Country of Origin:	Country of origin, manufacture, production, or growth of the article.
	Manufacturer:	If the manufacturer or supplier provided in the Manufacturer section is different for each item, fill out the manufacturer name, address and postal code. Otherwise, leave blank.

3M and affiliated companies Designated Customs Brokers:	Name	e-mail address
3M Designated Customs Broker ISF Filer	Kuehne & Nagel	ISF@kuehne-nagel.com
3M Designated Customs Broker	Kuehne & Nagel	3mbrokerage@Kuehne-Nagel.com