

My 3M App Terms of Service

Updated: October 14, 2024

3M welcomes you to the My 3M application. Please understand that your use of the My 3M app is subject to all of the corporate policies of 3M and its subsidiaries and affiliates which you can find located on the 3M Go Intranet in the policy section. Please know that you are responsible for ensuring that you comply with all of these corporate policies. In addition, we have set out some specific terms for the use of the My 3M app ("Terms of Service") which are described below, as such Terms of Service may be updated from time to time. Improper use of the My 3M app may be subject disciplinary action, including dismissal, as further described below.

TERMS OF SERVICE

General Use of the My 3M app

The My 3M app is made available by 3M for your convenience. Use of the My 3M app is voluntary and optional. By using the My 3M app, you agree to and acknowledge all of these terms and conditions below.

- My use of the My 3M app is purely voluntary and not required by the Company. I understand that all of the information available in My 3M app is for personal use and is the confidential information of 3M. All of the information available via the My 3M app can be accessed through other channels at my facility or by asking my supervisor to provide such information. I am not required to download or use the My 3M app.
- I understand and agree that the My 3M app may not be used for purposes of performing work, responding to work requests, or scheduling work.
- I understand and agree that, because my use of the My 3M app is purely voluntary and for my personal benefit, I will not be reimbursed for my use thereof or expenses relating to use of the My 3M app, and will not be compensated for time spent using the My 3M app.
- I have read and agree to all of the additional terms and conditions relating to the use of the My 3M app. If I have any questions or concerns relating to the app, I will immediately contact Employee Relations.

It is important that you understand that you must not abuse your use of and access to the My 3M app for personal or improper purposes.

In light of that, you must never use the My 3M app to send or intentionally receive, retrieve or store:

- information that is abusive, harassing, sexually explicit, discriminatory or offensive;
- information that involves an increased virus dissemination risk;
- copyrighted materials, trademarks, trade secrets, likeness, statement or any other intellectual property of third parties without that parties' express written permission; or
- messages or files for any illegal or unethical purpose, or for any purpose that violates any applicable 3M policies or may lead to liability to 3M or any of its subsidiaries or affiliates.

All team member content must further comply with My 3M Posting and Commenting Guidelines, available to team members within My 3M and 3M's social media policy available on the 3M intranet in the policy section.

Further, please understand that you must safeguard and, if applicable, keep confidential 3M and its subsidiaries' and affiliates' proprietary information, trade secrets, confidential information as defined by our policies, business intelligence, and intellectual property (including copyrights, trademarks and patents) which you may be able to access via the My 3M app.

PRIVACY

Use of the My 3M app is subject to 3M's Privacy Policy, available at [Global Privacy Policy](#).

In order to ensure your proper use of the My 3M app, you must be aware that your use of the My 3M app will be subject to monitoring in compliance with lawful practices. Evidence of abuse will result in disciplinary action, including dismissal. As such, please understand that 3M cannot guarantee the confidentiality of your usage of the My 3M app.

AUTHORIZED USERS AND GEOGRAPHY

My 3M app is authorized for 3M's global workforce located at plants and distribution centers worldwide.