



Enterprise Resource Planning (ERP)

Reference Guide

Use to identify any changes needed to your systems or processes and as a reference for new information appearing on your documents

3M's New ERP Enables our Transformation

Enterprise Resource Planning (ERP) system is used to automate business process and applications and is the foundation of our global operations.

The ERP will deliver:

- Global systems connected worldwide
- Consistency across all our operations
- Improved ease of doing business with 3M
- Higher quality of service
- Increased speed and agility to respond to your needs



Deploying a New Enterprise Resource Planning System

3M is transforming our company to deliver superior service, with improved speed and agility to position both of our companies for future growth.



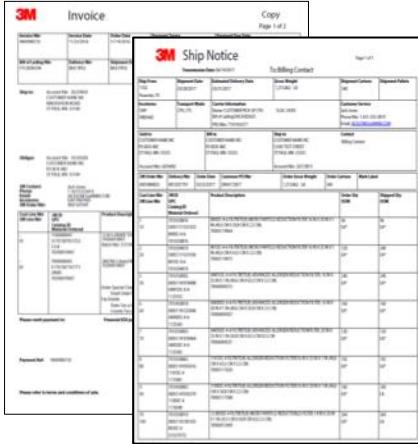
As part of this transformation, we are implementing an Enterprise Resource Planning (ERP) system which will allow for streamlined transactions with you.

Our ERP roll out in the U.S. is scheduled in three phases, over the next several years, starting with ordering and transactional activities, followed by distribution centers, and ending with our manufacturing plants.



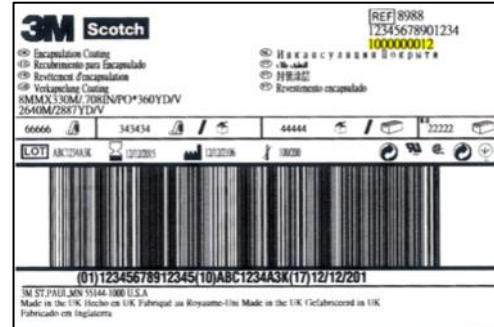
While Most Things Stay the Same, You Will Notice a Few Changes

Documents



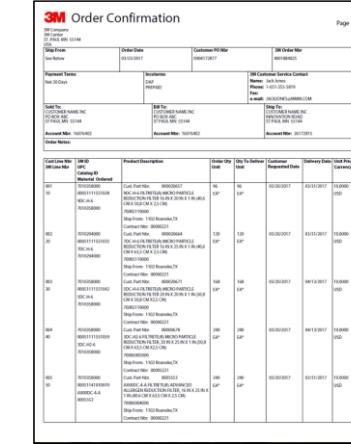
Consistent look across documents

3M ID Numbers



←
Addition of 10-digit 3M ID number on documents and labels

Order Dating



Order timing now calculated to a delivery date

Certificates



New information appears on certificates

Shelf life will be expressed as an expiration date

bCom



New Online Partner Portal

Order Number → Delivery Number → Invoice Number



Invoice number is applied at billing rather than at order entry

Contents of 3M ERP Reference Guide

Processes

	Page
Order Numbering Fields	P1
Product and Order Numbering Details	P2
Customer-Requested Ship Dates	P3
Order Status	P4
Product Description	P5
Unit of Measure Format	P6
Shelf Life	P7
Partner Portal	P8
Certificates for Cylinders	P9

Documents

	Page
Order Confirmation	D1
Certificates	D3
Labels	D4
Packing Slip	D5
Bill of Lading	D6
Ship Notice	D7
Invoice	D9
Return Goods Authorization	D11
Account Statement	D16



Highlights of key changes that cover multiple documents or transactions



Images of new documents and highlights of key fields that are changing

Process: New Fields on Order, Shipping and Billing Documents

- **Current:** Order number appears at order entry; invoice number is assigned at billing.
- **Future:** Order number appears at order entry, delivery number is added at shipping, invoice number is assigned at billing.

Ordering

Order Number
assigned to
Purchase Order

Order Confirmation

Shipping

Packing List

Ship Ref Nbr

Shipping

Number Added to each Shipment

Ship Notice
Order Nbr
Delivery Nbr

Billing

Credit Memo
Order Nbr
Delivery Nbr

Debit Memo
Order Nbr
Delivery Nbr

Process: Product and Order Numbering Details

	Current	Future
3M ID	Multiple different ID#s. Some alpha-numeric.	10-digit random numeric. Customers may continue to use the 11-digit 3M ID, UPC, 3M Catalog Number and/or Customer Part Number.
Invoice Number	6-digit	10-digit numeric (9234567891) randomly assigned, non-sequential. Billing documents such as the invoice, debit memo and credit memo begin with “9”. Invoice number will no longer appear on order documents or shipping documents.
3M Order Number	6-digit; assigned when the order is placed	10-digit numeric (4234567891) beginning with “4” referenced on most documents associated with a 3M order.
3M Delivery Number	Does not exist	10-digit numeric (8234567891) beginning with “8” assigned to orders processed for shipping from deployed sites. If shipped from non-deployed sites, the format is 7-digit alphanumeric (AB12345). The Delivery Number is used similarly to the former 3M Invoice Number.
Shipment Number	Does not exist	10-digit numeric (1234567891) assigned at shipping from a deployed site. If shipped from a distribution center (DC) or non-deployed manufacturing site, the format is 10-digit alphanumeric (ABCD123456). Multiple Delivery Numbers can be associated with one Shipment Number.
Ship Reference Number	Does not exist	10-digit numeric (8234567891) beginning with “8” if shipped from deployed sites, which will match the Delivery Number on other documents. If shipped from non-deployed sites the format will show 7-digit alphanumeric (AB12345) that corresponds to the former 3M invoice number.

Process: Customer-Requested Ship Dates

Current

Customers send a requested ship date and/or requested delivery date:

Ship on date: Order to ship on this day

Ship by date: Order to ship on this day or before

Deliver on date: Order to be delivered on this date

Deliver by date: Order to be delivered on this date or before



Future

Customers are asked to provide only delivery dates if requesting a date. Any date a customer sends will be used as a requested delivery date.

Delivery date: Order to be delivered on this date

Delivery date: Order to be delivered by this date

Example of Customer Requested Dates:

Assumes 2 day transit time		Monday	Tuesday	Wednesday	Thursday	Friday
Current	Customer requests ship date of Wednesday			Order Shipped		Order Delivered
Future	Customer requests ship date of Wednesday ERP automatically <i>turns ship date into delivery date</i>	Order shipped		Order Delivered		
	Customer requests delivery date of Wednesday	Order Shipped		Order Delivered		

Process: Order Status

Current

Order statuses only appear on the Sales Order Tracking Inquiry screen. Customers Service manually reviews this and answers customer questions. There is no partner portal.



Future (once fully deployed)

Order statuses do not appear on order acknowledgments or reacknowledgments; status is indicated by delivery date. Order statuses appearing on bCom reflect order processing status:

Received:	Order received
In Process:	Order currently being processed
In Review:	Order being checked for completeness
Cancelled:	Entire order has been rejected or canceled
Partially Shipped:	Partial order shipped
Shipped:	Order shipped

Process: Product Descriptions

Future

For some products, product descriptions on the packing list and/or label may vary from the product descriptions on the order confirmation, ship notice and/or invoice.

Note: All other product-related references (e.g. UPC) will remain consistent.

Example: Order Confirmation and/or Invoice Description

3M™ Cubitron™ II Flap Disc 967A, 4-1/2in x 7/8in, 40+ Y-weight, T27, 10 per case

Example: Packing List and/or Label Description

40+Y 3M967A FLAP DISC T27 4 ½ X 7/8

3M™ Coban™ Self Adherent Wrap, 1 inch x 5 yards, 30 Rolls/Case, 1581

1581 COBAN SELF ADH WRAP 1INX5YD, 30RL/CS

Process: Unit of Measure Format

Current

Units of measure are in various formats.



Future

Units of measure are in standard ISO format.

Nomenclature for some units of measure may appear differently depending on order placement method, for example electronic, fax, etc. Customers may continue to use existing format.

Example: Customers who order by case will see CV instead of CA or CS; customers who order by box may see PAC for pack or CAR for carton instead of BOX. **Check with Kim on future UOM**



Process: Shelf Life

Current

Shelf life is expressed as an expiration date for a limited number of products.

Example: Product expires 17-Oct-2022



Future

Shelf life is expressed as a date corresponding to a time period from date of manufacture.

Certificates of lot conformance or certificates of analysis from deployed sites will always show a date of manufacturing and will either have an explicit calendar date for the shelf-life expiry date or will display “Not Determined” in the shelf-life expiry date field. Refer to the 3M technical data sheet for more information.

Example

Date of Manufacture: 17-Oct-2020

Shelf Life/Expiry Date: 17-Oct-2022

Process: Partner Portal

Customers who currently use 3M's partner portal will be contacted with detailed change information.

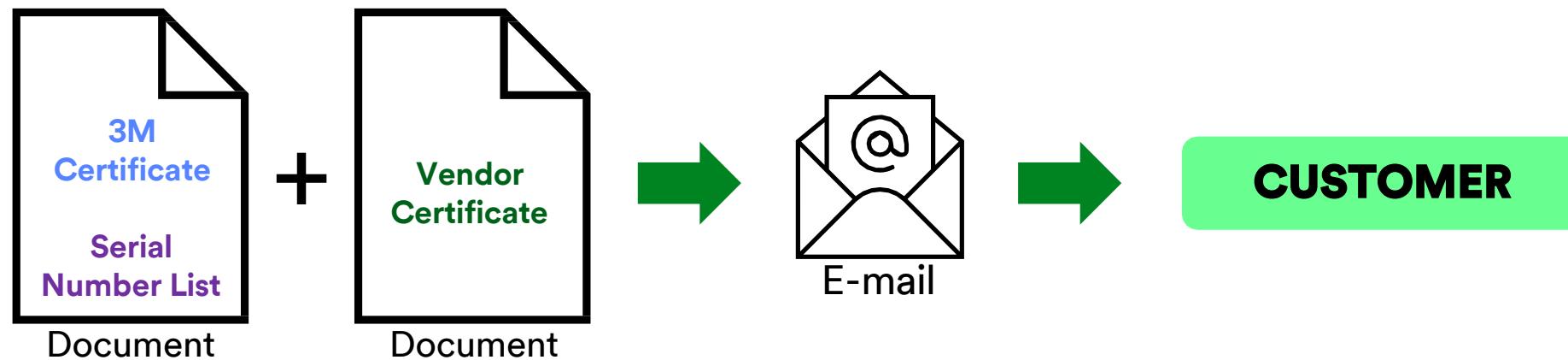
Current	→	Future
Customers order 3M products either by calling customer service or sending an e-mail.		Order through our new partner portal (bCom) – a single 3M customer experience, 24/7 anywhere access.
No portals exist; all questions relating to product availability, placing orders, checking order status, viewing real time price lists or product information is via a phone call or e-mail to customer service		One-stop-shop, state of the art experience to check product availability, place orders, check order status, view real time price lists or product information. Also access agreements, pricing extracts, Point of Sale (POS) data, product files and information, news and announcements and more.
No portals or platforms exist.		Accessed securely using a computer, tablet or mobile device.
Customers order 3M products either by calling customer service or sending an e-mail.		Can upload your order file, or create a list of frequently ordered products to make the ordering process seamless and efficient.
No product searchable catalog		A searchable catalog - look for products by entering a key word, product ID number, your own code or other product characteristics.
No product site exists		Ability to manage your own site users 24/7 – registration, login, updates, etc.



Process: Certificates for Cylinders

Upcoming Changes

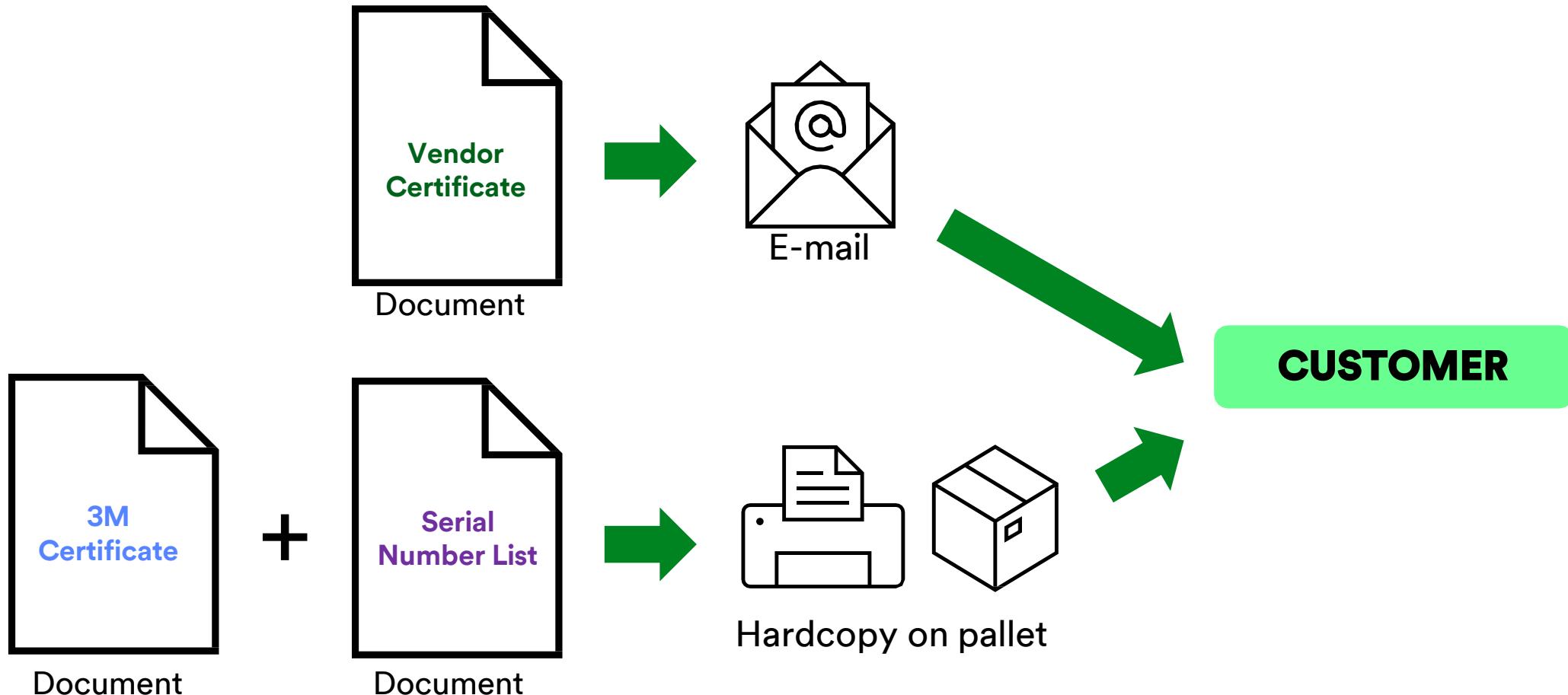
Current State



Process: Certificates for Cylinders

Upcoming Changes

Future State



Document: Order Confirmation

Future

3M Order Number

- Current:** Order number is assigned when the order is placed
- Future:** 10-digit numeric (4234567891) beginning with “4” referenced on most documents associated with a 3M order.

Account Number

- Current:** 6-digit alphanumeric (ABC123)
- Future:** 8-digit numeric (12345678). Customers may continue using existing account numbers. Only new account numbers will appear on documents.
- Current:** Customer account assignments have three designations. Each designation has a unique account number:
 - Bill-To account number: Where AR posts and where the invoice is sent.
 - Sold-To account number: Location that places the order.
 - Ship-To account number: Location products will be shipped (may or may not be the same as the Bill-To or Sold-to).
- Future:** Customer account assignments will have four designations. The same account number may be used multiple times:
 - Sold-To account number: Where AR posts and is the ordering account number.
 - Bill-To account number: Where the invoice is sent (may be the same as the Sold-To).
 - Ship-To account number: Where products will be shipped.
 - Obligor account number: Legal entity obligated to pay the invoice.

NOTE: Order confirmation will not display the Obligor account number.

3M ID

- Current:** Multiple different ID#s. Some alpha-numeric.
- Future:** 10-digit random numeric – both the current alpha-numeric and 10-digit 3M ID will be referenced during the transition. Customers may continue to use alpha-numeric ID, UPC, and/or 3M Catalog Number.

New Format

3M Order Confirmation

3M Company
3M Center
ST. PAUL MN 55144
USA

Ship From See Below	Order Date 03/23/2017	Customer PO Nbr 0904172877	3M Order Nbr 4001884825
------------------------	--------------------------	-------------------------------	----------------------------

Payment Terms Net 30 Days	Incoterms DAP PREPAID	3M Customer Service Contact Name: Jack Jones Phone: 1-651-555-5819 Fax: e-mail: JACKJONES@3MM.COM
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Sold To: CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55144	BILL To: CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55144	Ship To: CUSTOMER NAME INC INNOVATION ROAD ST PAUL MN 55144
---	---	--

Account Nbr: 16076402	Account Nbr: 16076402	Account Nbr: 26172815
-----------------------	-----------------------	-----------------------

Order Notes:

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Order Qty Unit	Qty To Deliver Unit	Customer Requested Date	Delivery Date	Unit Price Currency
001 10	7010358000 00051111551028 9DC-H-6 7010358000	Cust. Part Nbr. 000020657 9DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 20 IN X 1 IN (40,6 CM X 50,8 CM X 2,5 CM) 70005119000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	96 EA*	96 EA*	03/20/2017	03/31/2017	10.0000 USD
002 20	7010294000 00051111551035 7DC-H-6 7010294000	Cust. Part Nbr. 000020664 7DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 25 IN X 1 IN (40,6 CM X 63,5 CM X 2,5 CM) 70005119000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	120 EA*	120 EA*	03/20/2017	03/31/2017	10.0000 USD
003 30	7010358000 00051111551042 5DC-H-6 7010358000	Cust. Part Nbr. 000020671 5DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 20 IN X 20 IN X 1 IN (50,8 CM X 50,8 CM X 2,5 CM) 70005119000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	168 EA*	168 EA*	03/20/2017	04/13/2017	10.0000 USD
004 40	7010358000 00051111551059 3DC-H-6 7010358000	Cust. Part Nbr. 00000678 3DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 20 IN X 25 IN X 1 IN (50,8 CM X 63,5 CM X 2,5 CM) 70006905000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	240 EA*	240 EA*	03/20/2017	04/13/2017	10.0000 USD
005 50	7010358000 00051141910970 AX00DC-4-A 0005553	Cust. Part Nbr. 00005221 AX00DC-4-A FILTERET(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 25 IN X 1 IN (40,6 CM X 63,5 CM X 2,5 CM) 70006904000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	240 EA*	240 EA*	03/20/2017	03/31/2017	10.0000 USD

Document: Order Confirmation

Future

Order Quantity Unit

- Future:** Nomenclature for some units of measure may appear differently depending on order placement method, for example electronic, fax, etc. Customers can continue to use existing format.

Customer Requested Date

- Current:** Deliver By or Deliver On date if requested by the customer
- Future:** Estimated delivery date if requested by the customer. If customer provides requested ship date it will be used as requested delivery date. If customer doesn't provide a date, date is order processing date.

Delivery Date

- Current:** Customer specifies ship date or delivery date
- Future:** 3M estimated delivery date. If customer sends a requested ship date instead of a delivery date, the Delivery Date will contain the requested ship date.

NOTE: Invoice number is assigned at billing and consequently will no longer be shown on order confirmation. Most order documents reference a 3M order number.

If items are shipping from a non-deployed location, the Delivery Date will show "TBD" until date is confirmed by site.

If customer is set up with re-acknowledgements, including EDI:

Updated Order Confirmation is sent with changes identified by asterisks** resulting from Line additions/deletions, Date, Quantity and Material changes.

Orders with multiple shipping methods will split into multiple confirmations.

3M Order Confirmation

New Format

3M Company
3M Center
ST. PAUL MN 55144
USA

Ship From See Below	Order Date 03/23/2017	Customer PO Nbr 0904172877	3M Order Nbr 4001884825
------------------------	--------------------------	-------------------------------	----------------------------

Payment Terms Net 30 Days	Incoterms DAP PREPAID	3M Customer Service Contact Name: Jack Jones Phone: 1-651-555-5819 Fax: e-mail: JACKJONES@3MM.COM
------------------------------	-----------------------------	---

Sold To: CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55144	Bill To: CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55144	Ship To: CUSTOMER NAME INC INNOVATION ROAD ST PAUL MN 55144
---	---	--

Account Nbr: 16076402	Account Nbr: 16076402	Account Nbr: 26172815
-----------------------	-----------------------	-----------------------

Order Notes:

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Order Qty Unit	Qty To Deliver Unit	Customer Requested Date	Delivery Date	Unit Price Currency
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002 20	7010294000 00051111551035 7DC-H-6 7010294000	Cust. Part Nbr. 000020664 7DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 25 IN X 1 IN (40,6 CM X 63,5 CM X 2,5 CM) 70005119000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	120 EA*	120 EA*	03/20/2017	03/31/2017	10.0000 USD
003 30	7010358000 00051111551042 5DC-H-6 7010358000	Cust. Part Nbr. 000020671 5DC-H-6 FILTERET(R) MICRO PARTICLE REDUCTION FILTER 20 IN X 20 IN X 1 IN (50,8 CM X 50,8 CM X 2,5 CM) 70005119000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	168 EA*	168 EA*	03/20/2017	04/13/2017	10.0000 USD
004 40	7010358000 00051111551059 3DC-H-2 7010358000	Cust. Part Nbr. 00000678 3DC-H-2 FILTERET(R) MICRO PARTICLE REDUCTION FILTER, 20 IN X 25 IN X 1 IN (50,8 CM X 63,5 CM X 2,5 CM) 70006905000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	240 EA*	240 EA*	03/20/2017	04/13/2017	10.0000 USD
005 50	7010358000 00051141910970 AX00DC-4-A 0005553	Cust. Part Nbr. 00005553 AX00DC-4-A FILTERET(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 25 IN X 1 IN (40,6 CM X 63,5 CM X 2,5 CM) 70006904000 Ship From: 1102 Roanoke, TX Contract Nbr: 00000221	240 EA*	240 EA*	03/20/2017	03/31/2017	10.0000 USD

Document: Certificates

Future

Certificate of Lot Conformance/Certificate of Conformance/Certificate of Analysis

3M Delivery/Invoice Number

10-digit numeric (8234567891) beginning with “8” assigned to orders processed for shipping from deployed sites.

3M Stock Number

- Current:** Multiple different ID#s. Some alpha-numeric.
- Future:** 10-digit random numeric; legacy alpha-numeric will be referenced in the product description.

Certificate of Lot Conformance/Certificate of Conformance

If shipping from deployed sites: Return address on the document will change from the shipping location (e.g. Forest City) to St. Paul, MN. Shelf life will change to an explicit calendar date calculated from date of manufacture. Product storage conditions will no longer show on the certificate – refer to the 3M technical data sheet.

Certificate of Lot Conformance/Certificate of Analysis

Certificates of lot conformance or certificates of analysis from deployed sites will always show a date of manufacturing and will either have an explicit calendar date for the shelf life expiry date or will display “Not Determined” in the shelf life expiry date field – refer to the 3M technical data sheet.

Certificate of Analysis

As manufacturing sites deploy, customers will see a change in the format of the CoA documents.



Certificate of Lot Conformance

CUSTOMER NAME INC
INNOVATION ROAD
ANYTOWN MN 54144 USA

3M Company
St. Paul MN 55144
USA

Date certificate is prepared: 21-Dec-2016

The 3M product listed below was produced in accordance with standard manufacturing processes for the product in effect at the time of manufacture.

3M Delivery Number	Customer PO Number	Customer Part Number
8010514721	12345	99899
3M Stock Number	GTIN Number	3M's Legacy 11 -digit Stock Number
7100026831	04046719497096	DH888840294

Product Description :

3M™ Transpore™ White 1in x 10yds 12 Rolls/Carton 10 Cartons/Case 1534-1

Additional Product Information :

Batch Identifier: 201907UA Date of Manufacture:01-Jul-2016 Shelf Life/Expiry Date : 01-Jul-2019

Please contact your 3M Customer Service Representative if you have any questions.

Warranty and Limited Remedy: Unless stated otherwise in 3M's product literature, packaging inserts or product packaging for individual products, 3M warrants that each 3M product meets the applicable 3M specifications at the time 3M ships the product. Individual products may have additional or different warranties as stated on product literature, package inserts or product package. 3M MAKES NO OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTY OR CONDITION ARISING OUT OF A COURSE OF DEALING, CUSTOM OR USAGE OF TRADE. User is responsible for determining whether the 3M product is fit for a particular purpose and suitable for user's application. If the 3M product is shown to be nonconforming within the warranty period, your exclusive remedy and 3M's sole obligation will be, at 3M's option, to replace the nonconforming 3M product or refund the purchase price.

Limitation of Liability: Except where prohibited by law, 3M will not be liable for any loss or damage arising from the 3M product, whether direct, indirect, special, incidental or consequential, regardless of the legal theory asserted, including warranty, contract, negligence or strict liability.

This certificate or any information contained in it does not amend or change any applicable 3M terms and conditions of sale.

Document: Labels

Shipping Label

Ship Reference

- Current:** Sales order number, product description, lot number included on the shipping label
- Future:** Ship Reference Number is 10-digit numeric (8234567891) beginning with “8” if shipped from deployed sites, which will match the Delivery Number on other documents.

3M ID

- Current:** Multiple different ID#.s. Some alpha-numeric.
- Future:** 10-digit random numeric; legacy alpha-numeric will be referenced in the product description. Customers may continue to use alpha-numeric 3M ID, UPC, and/or 3M Catalog Number.

Example: Carton Label



Alpha Numeric
New 10-digit ID

Additional Labels



Product Level Labeling

If 3M ID is printed on the product, the 10-digit stock number will be updated at a later date.



Primary/Inner Packaging/Labeling

If the 3M ID is printed on the inner pack, the 10-digit stock number will be added at a later date.



Shipper Case Label

For most labels, the 10-digit 3M ID will be printed in addition to the existing 11-digit 3M ID. Pre-printed labels will be updated at a later date.



Transit/Transportation Labels & Documents

The 10-digit 3M ID will be printed in addition to the 11-digit 3M ID where it currently appears.

Document: Packing List

Future

Shipping Reference

Now: All sales order information except pricing
Future: 10-digit numeric (8234567891) beginning with "8" if shipped from deployed sites, which will match the Delivery Number on other documents.

Product

Future: 10-digit random numeric; legacy alpha-numeric will be referenced in the product description.
Customers may continue to use alpha-numeric 3M ID, UPC, and/or 3M Catalog Number.

3M PACKING LIST

P.O. NUMBER 1111222233

Printed on 06/20/2017 10:29:05 AM



SHIP TO:

CUSTOMER NAME INC
12345-ABC
INNOVATION ROAD
ST PAUL MN, US

CHARGE TO:

CUSTOMER NAME INC
12345-ABC
INNOVATION ROAD
ST PAUL MN, US

THIS PACKING LIST CONTAINS

Pieces: 21
Weight: 104.16

MARK SHIPPING LABEL:

LINE NBR	YOU ORDERED	SHIPPED	BACK ORDERED	BILL UNIT	UPC / 3M-ID	PRODUCT	TOT LINE WEIGHT	TOTAL PIECES
000004	126.00	126.00		EA	0-00-51111-55105-9	803DC-H2-6 MCR PRTCL RDCTN 20IN X25IN 70-0069-0591-6 7010358904	104.16	21.00

NOTES:

QUESTION? CALL YOUR 3M CUSTOMER SERVICE REP
Jack Jones
PHONE 1-651-555-5819

Thank you for your order

PAGE 1 of 1

New Format

SHIPPING REFERENCE #: 8012043873

SHIP FROM LOC: DAC

WAVE #: 0620_02

WORK LIST ID #: 00000

EMPLOYEE #: 0000000

PRINTING #: 1

FORM #: A1

CUSTOMER ORDER DATE: 04/21/2017

SHIP DATE: 06/20/2017

ORIG SHIP REF #:

Thank you for your order

Document: Bill of Lading

Future

Shipping Reference

- **Current:** Invoice Number(s) are typically included on the Bill of Lading.
- **Future:** Shipping Reference Number is 10-digit numeric (8234567891) beginning with “8” if shipped from deployed sites, which will match the Delivery Number on other documents.

3M Bill of Lading No.

- **Current:** 10 digit alphanumeric (ABCD123456)
- **Future:** 10-digit random numeric; legacy alpha-numeric will be referenced in the product description. Customers may continue to use alpha-numeric 3M ID, UPC, and/or 3M Catalog Number.

Format Unchanged

Document: Ship Notice

Future

Account Number

- Current:** 7-digit alphanumeric (ABC1234)
- Future:** 8-digit numeric (12345678). Customers may continue using existing account numbers. Only new account numbers will appear on documents.
- Current:** Customer account assignments have two designations. The same account number may be used for both:
 - Charge-To account number: Where AR posts and where the invoice is sent.
 - Ship-To account number: Where products will be shipped.
- Future:** Customer account assignments will have four designations. The same account number may be used multiple times:
 - Sold-To account number: Where AR posts.
 - Bill-To account number: Where the invoice is sent.
 - Ship-To account number: Where products will be shipped.
 - Obligor account number: Legal entity obligated to pay the invoice.

NOTE: Ship Notice will not display the Obligor account number.

3M Order Number

- Current:** Does not exist
- Future:** 10-digit numeric (4234567891) beginning with “4” referenced on most documents associated with a 3M order.

Delivery Number

- Current:** Does not exist
- Future:** 10-digit numeric (8234567891) beginning with “8” assigned to orders processed for shipping from deployed sites. If shipped from non-deployed sites it will contain a 7-digit alphanumeric (AB12345).

3M Ship Notice

Transmission Date: 06/19/2017

To: Billing Contact

New Format

Ship From	Shipment Date	Estimated Delivery Date	Gross Weight	Shipment Cartons	Shipment Pallets
1102 Roanoke, TX	03/28/2017	03/31/2017	1,213.862 LB	340	
Incoterms	Transport Mode	Carrier Information			Contact
DAP PREPAID	CPU_FTL	Name: CUSTOMER PICK UP CPU Bill of Lading: DACA302635 PRO Nbr: 7101416377			Customer Service Jack Jones Phone Nbr: 1-651-555-5819 Email: JACKJONES@3M.COM
Sold to CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55555		Bill to CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55555		Ship to CUSTOMER NAME INC 12345 TEST STREET ST PAUL MN 55555	
Account Nbr: 6076402		Account Nbr: 26172815			
3M Order Nbr	Delivery Nbr	Order Date	Customer PO Nbr	Order Gross Weight	Order Cartons
4001884825	8012037791	03/23/2017	0904172877	1,213.862 LB	340
Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description			Order Qty UOM
1 10	7010358876 50051111551023 800DC-H-6 7010358876	800DC-H-6 FILTRETE(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70005119964			96 EA*
2 20	7010294019 50051111551030 801DC-H-6 7010294019	801DC-H-6 FILTRETE(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70005119972			120 EA*
5 50	7010358902 00051141918488 AW01DC-4-A 1125553	AW01DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70006904315			240 EA*
6 60	7010430818 00051141323046 AW00DC-4-A 1125560	AW00DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70006904307			160 EA*
7 70	7010358903 00051141918464 AW03DC-4-A 1125585	AW03DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 20 IN X 25 IN X 1 IN (50.8 CM X 63.5 CM X 2.5 CM) 70006904331			120 EA*
8 80	7010358865 00051141935416 1101DC-4-A 1175981	1101DC-4 FILTRETE(R) ALLERGEN REDUCTION FILTERS 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70005117620			192 EA*
9 90	7010430803 00051141935379 1100DC-4-A 1176048	1100DC-4 FILTRETE(R) ALLERGEN REDUCTION FILTERS 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70005117588			160 EA*
10 100	7010358919 00051141381435 805DC-4 551679753	(1) 805DC-4 FILTRETE(R) MICRO PARTICLE REDUCTION(2) FILTER, 14 IN X 20 IN X 1 IN (35.5 CM X 50.8 CM X 3.25 CM) 70006912409			264 EA*

Document: Ship Notice

Future

3M ID

- Current:** 11-digit numeric
- Future:** 10-digit random numeric – both the 11-digit and 10-digit 3M ID will be referenced during the transition. Customers may continue to use 11-digit 3M ID, UPC, 3M Catalog Number and/or Customer Part Number.

Unit of Measure

- Future:** Nomenclature for some units of measure may appear differently depending on order placement method, for example electronic, fax, etc. Customers can continue to use existing format.

3M Ship Notice

Transmission Date: 06/19/2017

To: Billing Contact

New Format

Ship From	Shipment Date	Estimated Delivery Date	Gross Weight	Shipment Cartons	Shipment Pallets
1102 Roanoke, TX	03/28/2017	03/31/2017	1,213.862 LB	340	
Incoterms	Transport Mode	Carrier Information			Customer Service
DAP PREPAID	CPU_FTL	Name: CUSTOMER PICK UP CPU Bill of Lading: DACA302635 PRO Nbr: 7101416377			SCAC: XXXX Jack Jones Phone Nbr: 1-651-555-5819 Email: JACKJONES@MMM.COM
Sold to CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55555		Bill to CUSTOMER NAME INC PO BOX ABC ST PAUL MN 55555			Ship to CUSTOMER NAME INC 12345 TEST STREET ST PAUL MN 55555 Contact Billing Contact
Account Nbr: 6076402		Account Nbr: 26172815			
3M Order Nbr	Delivery Nbr	Order Date	Customer PO Nbr	Order Gross Weight	Order Cartons
4001884825	8012037791	03/23/2017	0904172877	1,213.862 LB	340
Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description			Order Qty UOM
1 10	7010358876 500511111551023 800DC-H-6 7010358876	800DC-H-6 FILTRETE(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70005119964			96 EA*
2 20	7010294019 500511111551030 801DC-H-6 7010294019	801DC-H-6 FILTRETE(R) MICRO PARTICLE REDUCTION FILTER 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70005119972			120 EA*
5 50	7010358902 00051141918488 AW01DC-4-A 1125553	AW01DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70006904315			240 EA*
6 60	7010430818 00051141323046 AW00DC-4-A 1125560	AW00DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70006904307			160 EA*
7 70	7010358903 00051141918464 AW03DC-4-A 1125585	AW03DC-4-A FILTRETE(R) ADVANCED ALLERGEN REDUCTION FILTER, 20 IN X 25 IN X 1 IN (50.8 CM X 63.5 CM X 2.5 CM) 70006904311			120 EA*
8 80	7010358865 00051141935416 1101DC-4 1175981	1101DC-4 FILTRETE(R) ALLERGEN REDUCTION FILTERS 16 IN X 25 IN X 1 IN (40.6 CM X 63.5 CM X 2.5 CM) 70005117620			192 EA*
9 90	7010430803 00051141935379 1100DC-4 1176048	1100DC-4 FILTRETE(R) ALLERGEN REDUCTION FILTERS 16 IN X 20 IN X 1 IN (40.6 CM X 50.8 CM X 2.5 CM) 70005117588			160 EA*
10 100	7010358919 00051141381435 805DC-4 551679753	(1) 805DC-4 FILTRETE(R) MICRO PARTICLE REDUCTION(2) FILTER, 14 IN X 20 IN X 1 IN (35.5 CM X 50.8 CM X 3.2 CM) 70006912409			264 EA*

Document: Invoice

Future

Invoice Number

- Current:** 7-digit alphanumeric (AB12345), sequential for related shipments or backorders. Prefix significant to designate most manufacturing sites.
- Future:** 10-digit numeric (9234567891) beginning with “9”. Randomly assigned, non-sequential. Invoice number will no longer appear on order or shipping documents.

Delivery Number

- Current:** Does not exist
- Future:** 10-digit numeric (8234567891) beginning with “8” assigned to orders processed for shipping from deployed sites. If shipped from non-deployed sites, it will contain a 7-digit alphanumeric (AB12345).

Account Number

- Current:** 7-digit alphanumeric (ABC1234)
- Future:** 8-digit numeric (12345678). Customers may continue using existing account numbers. Only new account numbers will appear on documents.
- Current:** Customer account assignments have two designations. The same account number may be used for both:
 - Charge-To account number: Where AR posts and where the invoice is sent.
 - Ship-To account number: Where products will be shipped.
- Future:** Customer account assignments will have four designations. The same account number may be used multiple times:
 - Sold-To account number: Where AR posts.
 - Bill-To account number: Where the invoice is sent.
 - Ship-To account number: Where products will be shipped.
 - Obligor account number: Legal entity obligated to pay the invoice.



Invoice

New Format

Page 1 of 2

Invoice Nbr 9400980735	Invoice Date 11/23/2016	Order Date 11/14/2016	Payment Terms Net 30 Days	Payment Due Date Received By 12/23/2016 316.28 USD
Bill of Lading Nbr FYCA000394	Delivery Nbr MULTIPLE	Shipment Date MULTIPLE	Carrier SOUTHEAST FREIGHT LINES INC	Customer PO Nbr 82981

Ship to:
Account Nbr 26229450
CUSTOMER NAME INC
INNOVATION ROAD
ST PAUL MN 55144

Bill to:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

Obligor:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

Sold to:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

3M Contact:
Phone:
Email:
Incoterms:
3M Order Nbr:
4001501041

Ship From:
1024 FOREST CITY, IA
Shipment Nbr:
6101729731
Pro/Parcel Tracking Nbr:
725792124

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
10	7100000041 31170387057252 1234 70200010007	1234 S-DRAPE TOWEL DRAPE 10/BX 70200010007 Batch Nbr: 2121098D	4 CAR	24.0000	96.00
20	7000000005 5117038767711 24685 70200070007	3M(TM) Coban(TM) LF Latex Free Self-Adherent Wrap 24685 70200070007 Order Special Charges / Allowances Small Order Fee Tax Details State Tax @ Mixed Rate County Tax @ 2%	1 CV	71.8500	71.85

Please remit payment to:

Financial EDI payment to:

Invoice Value 167.85	167.85
Special Charges / Allowances Total 125.00	125.00
Freight Total 0.00	0.00
Tax Total 23.43	23.43
Invoice Total 316.28	316.28
Currency USD	USD

Payment Ref: 9400980735

Please refer to terms and conditions of sale.

Document: Invoice

Future

3M Order Number

- **Current:** Does not exist
- **Future:** 10-digit numeric (4234567891) beginning with “4” referenced on most documents associated with a 3M order.

Shipment Number

- **Current:** Does not exist
- **Future:** 10-digit numeric (1234567891) assigned at shipping from a deployed site. If shipped from a distribution center (DC) or non-deployed manufacturing site, the format is 10-digit alphanumeric (ABCD123456). Multiple Delivery Numbers can be associated with one Shipment Number.

3M Line Number

- **Future:** Sequential in increments of 10

3M ID

- **Current:** 11-digit numeric
- **Future:** 10-digit random numeric – both the 11-digit and 10-digit 3M ID will be referenced during the transition. Customers may continue to use 11-digit 3M ID, UPC, 3M Catalog Number and/or Customer Part Number. For abrasives materials, continue to use SPID Number, SPR Number and/or SPID UPC.

Unit of Measure

- **Future:** Nomenclature for some units of measure may appear differently depending on order placement method, for example electronic, fax, etc. Customers can continue to use existing format.

NOTE: Unit prices will be displayed with 4 decimals; invoice line amount will be calculated to 2 decimals.



Invoice

New Format

Page 1 of 2

Invoice Nbr 9400980735	Invoice Date 11/23/2016	Order Date 11/14/2016	Payment Terms Net 30 Days	Payment Due Date Received By 12/23/2016 316.28 USD
Bill of Lading Nbr FYCA000394	Delivery Nbr MULTIPLE	Shipment Date MULTIPLE	Carrier SOUTHEAST FREIGHT LINES INC	Customer PO Nbr 82981

Ship to:
Account Nbr 26229450
CUSTOMER NAME INC
INNOVATION ROAD
ST PAUL MN 55144

Bill to:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

Obligor:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

Sold to:
Account Nbr 16105028
CUSTOMER NAME INC
PO BOX ABC
ST PAUL MN 55144

3M Contact:
Phone:
Email:
Incoterms:
3M Order Nbr:
Jack Jones
111-555-5519
JACKJONES@MMM.COM
DAP PREPAID
4001501041

Ship From:
1024 FOREST CITY, IA
6101729731
Shipment Nbr:
Pro/Parcel Tracking Nbr:
725792124

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
10	7100000041 3170738705725 1234 70200010007	1234 S-DRAPE TOWEL DRAPE 10/BX 70200010007 Batch Nbr: 2121098D	4 CAR	24.0000	96.00
20	7000000005 5170738767711 24685 70200070007	3M(TM) Coban(TM) LF Latex Free Self-Adherent Wrap 24685 70200070007 Order Special Charges / Allowances Small Order Fee Tax Details State Tax @ Mixed Rate County Tax @ 2%	1 CV	71.8500	71.85
					125.00 17.57 5.86

Please remit payment to:

Financial EDI payment to:

Invoice Value	167.85
Special Charges / Allowances Total	125.00
Freight Total	0.00
Tax Total	23.43
Invoice Total	316.28
Currency	USD

Payment Ref: 9400980735

Please refer to terms and conditions of sale.

Document: Return Goods Authorization

Future

Return Goods Authorization Number

- **Current:** 14 digit alphanumeric
- **Future:** 10-digit numeric (6234567891) beginning with “6”.

Original Document Reference

Invoice Number:

- **Current:** 7-digit alphanumeric (ABC1234), sequential for related shipments or backorders, prefix significant
- **Future:** 10-digit numeric (9234567891) beginning with “9”. Randomly assigned, non-sequential.

Unit of Measure

- **Future:** Nomenclature for some units of measure may appear differently depending on order placement method, for example electronic, fax, etc. Customers can continue to use existing format.

3M SKU

- **Current:** 11-digit numeric
- **Future:** 10-digit random numeric – both the 11-digit and 10-digit 3M ID will be referenced during the transition. Customers may continue to use 11-digit 3M ID, UPC, 3M Catalog Number and/or Customer Part Number. For abrasives materials, continue to use SPID Number, SPR Number and/or SPID UPC.

NOTE: Return value will not appear on the Return Goods Authorization document.



Return Goods Authorization

New Format

Date: 03/24/2017 Page 1/3

Please attach this form to the goods that are being returned

Document from		Original Document Reference				
Name	CSR PRIMARY CARE	Invoice No	9401072829			
Phone	6515555380	Inv. Date	03/21/2017			
Fax	6515554444	PO No	4509261234			
Email	custserv@mmm.com					
Sold-to Party	Customer Name Inc ATTN A/P Innovation Road St Paul MN 55144	Return Contact				
		Name: RETURN CONTACT Phone: 8475557849 Fax: 8475557226 Email:				
Returned from	Customer Name Inc Innovation Road Paul MN 55144	Pick up Details				
		Pick up by Date : Pick up Time : Pick up Type :				
No	Quantity	Unit	3M SKU Line Invoice	Description Catalog ID UPC Customer Part Number Serial Number	DG Indicator	Weight
140	2	CV	7000030142 9401072829	3M™ Comply™ Sterilization Load Labels 1257W 1257W - 1257W	Not Dangerous Goods	1.832 KG
150	10	CV	7000053520 9401072829	1269R STERILIZATION LABELS, RED, 12 RLS/CASE 1269R - 1269R	Not Dangerous Goods	9,117.000 G
180	2	CV	7000138233 9401072829	1355 LEAD FREE INDICATOR TAPE 18MM X 55M : 18MM X 55M 1355-18MM - 1355-18MM	Not Dangerous Goods	9.126 KG
310	11	CV	700002874 9401072829	3M™ Tegaderm™ Transparent Film Dressing Frame Style 1626W 1626W - 1626W	Not Dangerous Goods	15.719 KG

Document: Account Statement

Future
Customer Account ID Current: 6-digit numeric (123456) Future: 8-digit numeric (12345678). Customers may continue using existing account numbers.
Invoice Number Current: Item ID: 7-digit alphanumeric (AB12345) sequential for invoices and credit memos. Future: 10-digit numeric (9234567891) referencing items such as an invoice (beginning with a “9”), credit, deduction, etc. Randomly assigned, non-sequential. Invoice number will no longer appear on order or shipping documents.
Note: For items that were transitioned to the new ERP, refer to “Reference Number” field for original item number: 8500: Invoice 8700: Credit memo
Item type Current: ET (Entry Type) IN: Invoice DE: Deduction DR: Debit Adjustment Future: Item type ending in: 01: Invoice 06; 08: Deduction 11: Credit memo 15: Unapplied payment 16: Payment difference
OA: Payment on Account CR: Credit Adjustment

3M		3M Company		New Format																																																																																																																																																																					
CUSTOMER ACCOUNT STATEMENT																																																																																																																																																																									
Customer Account ID:	12345689	As of Date:	05/31/2018																																																																																																																																																																						
Remit To:	3M Company P.O. Box 642689 DALLAS TX 75284-2689																																																																																																																																																																								
Customer Name:	ABC COMPANY ACCOUNTS PAYABLE PO BOX 1234 ANYTOWN MN 55555	Direct Inquiries to:	Jack Jones 3M Customer Financial Services 3M Company St. Paul, MN 55144-1000 Email: jackjones@mmm.com Phone: 651-555-1234																																																																																																																																																																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Invoice Date</th><th>Invoice Number</th><th>Item Type</th><th>Customer PO Number</th><th>Payment Due Date</th><th>Past Due</th><th>Reference Number</th><th>Rcd</th><th>Doc Curr</th><th>Amount Due (Document)</th><th>Amount Due (Local)</th></tr> </thead> <tbody> <tr><td>03/10/2017</td><td>8500001234</td><td>ZY11</td><td>KL0217</td><td>04/09/2017</td><td>417</td><td>JX5249C</td><td>USD</td><td></td><td>-33.43</td><td>-33.43</td></tr> <tr><td>07/19/2017</td><td>8500005432</td><td>ZY11</td><td>KL0617</td><td>08/19/2017</td><td>286</td><td>JX7860C</td><td>USD</td><td></td><td>-22.16</td><td>-22.16</td></tr> <tr><td>11/14/2017</td><td>870000123</td><td>Y111</td><td></td><td>11/14/2017</td><td>198</td><td>0918MR321</td><td>USD</td><td></td><td>-44.32</td><td>-44.32</td></tr> <tr><td>11/30/2017</td><td>9876543210</td><td>RV01</td><td>200100</td><td>12/30/2017</td><td>152</td><td>9876543210</td><td>USD</td><td></td><td>910.04</td><td>910.04</td></tr> <tr><td>04/04/2018</td><td>9876512345</td><td>RV01</td><td>200500</td><td>05/04/2018</td><td>27</td><td>9876512345</td><td>USD</td><td></td><td>4,642.86</td><td>4,642.86</td></tr> <tr><td>04/10/2018</td><td>987543219</td><td>RV01</td><td>200500</td><td>05/10/2018</td><td>21</td><td>9875432198</td><td>USD</td><td></td><td>417.00</td><td>417.00</td></tr> <tr><td>04/30/2018</td><td>9875412345</td><td>RV01</td><td>200500</td><td>05/30/2018</td><td>1</td><td>9875412345</td><td>USD</td><td></td><td>165.42</td><td>165.42</td></tr> <tr><td>05/22/2018</td><td>9871234512</td><td>RV01</td><td>200500</td><td>06/21/2018</td><td>-21</td><td>9871234512</td><td>USD</td><td></td><td>293.20</td><td>293.20</td></tr> <tr><td>05/24/2018</td><td>9876543219</td><td>RV01</td><td>200500</td><td>06/23/2018</td><td>-23</td><td>9876543219</td><td>USD</td><td></td><td>281.67</td><td>281.67</td></tr> <tr> <td colspan="10" style="text-align: right;">Total By USD</td><td>6,610.28</td></tr> <tr> <td colspan="10" style="text-align: right;">Grand Total</td><td>6,610.28</td></tr> <tr> <td>Item Type Key</td><td colspan="3">Description</td><td>Rcd=Reason Code</td><td colspan="5">Reason Description</td><td></td></tr> <tr> <td>RV01</td><td colspan="3">Invoice</td><td>Y111</td><td colspan="5">Legacy Credit Memo</td><td></td></tr> <tr> <td>ZY11</td><td colspan="3"></td><td></td><td colspan="5"></td><td></td></tr> </tbody> </table>					Invoice Date	Invoice Number	Item Type	Customer PO Number	Payment Due Date	Past Due	Reference Number	Rcd	Doc Curr	Amount Due (Document)	Amount Due (Local)	03/10/2017	8500001234	ZY11	KL0217	04/09/2017	417	JX5249C	USD		-33.43	-33.43	07/19/2017	8500005432	ZY11	KL0617	08/19/2017	286	JX7860C	USD		-22.16	-22.16	11/14/2017	870000123	Y111		11/14/2017	198	0918MR321	USD		-44.32	-44.32	11/30/2017	9876543210	RV01	200100	12/30/2017	152	9876543210	USD		910.04	910.04	04/04/2018	9876512345	RV01	200500	05/04/2018	27	9876512345	USD		4,642.86	4,642.86	04/10/2018	987543219	RV01	200500	05/10/2018	21	9875432198	USD		417.00	417.00	04/30/2018	9875412345	RV01	200500	05/30/2018	1	9875412345	USD		165.42	165.42	05/22/2018	9871234512	RV01	200500	06/21/2018	-21	9871234512	USD		293.20	293.20	05/24/2018	9876543219	RV01	200500	06/23/2018	-23	9876543219	USD		281.67	281.67	Total By USD										6,610.28	Grand Total										6,610.28	Item Type Key	Description			Rcd=Reason Code	Reason Description						RV01	Invoice			Y111	Legacy Credit Memo						ZY11										
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Document: Account Statement

Future

Reference Number

Current: Contract/Reference

Future: Dispute reference number sent by customer.

Note: This field may also contain the original invoice number.

Rcd

Current: Does not exist

Future: Dispute reason code.



3M Company

New Format

CUSTOMER ACCOUNT STATEMENT

Customer Account ID: 12345689

As of Date: 05/31/2018

Remit To:
3M Company
P.O. Box 642689
DALLAS TX 75284-2689

Customer Name: ABC COMPANY
ACCOUNTS PAYABLE
PO BOX 1234
ANYTOWN MN 55555

Direct Inquiries to:
Jack Jones
3M Customer Financial Services
3M Company
St. Paul,
MN 55144-1000
Email: jackjones@mmm.com
Phone: 651-555-1234

Invoice Date	Invoice Number	Item Type	Customer PO Number	Payment Due Date	Past Due	Reference Number	Rcd	Doc Curr	Amount Due (Document)	Amount Due (Local)
03/10/2017	8500001234	ZY11	KL0217	04/09/2017	417	JX5249C		USD	-33.43	-33.43
07/19/2017	8500005432	ZY11	KL0617	08/19/2017	286	JX7860C		USD	-22.16	-22.16
11/14/2017	8700000123	Y111		11/14/2017	198	0918MR321		USD	-44.32	-44.32
11/30/2017	9876543210	RV01	2000100	12/30/2017	152	9876543210		USD	910.04	910.04
04/04/2018	9876512345	RV01	2000500	05/04/2018	27	9876512345		USD	4,642.86	4,642.86
04/10/2018	9875432198	RV01	2000500	05/10/2018	21	9875432198		USD	417.00	417.00
04/30/2018	9875412345	RV01	2000500	05/30/2018	1	9875412345		USD	165.42	165.42
05/22/2018	9871234512	RV01	2000500	06/21/2018	-21	9871234512		USD	293.20	293.20
05/24/2018	9876543219	RV01	2000500	06/23/2018	-23	9876543219		USD	281.67	281.67
									Total By USD	6,610.28
									Grand Total	6,610.28

Item Type Key	Description
RV01	Invoice
Y111	
ZY11	Legacy Credit Memo

Rcd=Reason Code	Reason Description

**If you have questions, please
contact your Customer Service
representative.**

Pimbo Road
West Pimbo
Skelmersdale
Lancashire
WN8 9RA

Telephone: +44 (0)1695 727171