



Dear valued customer,

As you may be aware, 3M is transforming our company to improve speed and agility to help serve our customers better. As part of this transformation, we are implementing an Enterprise Resource Planning (ERP) system which will allow for streamlined transactions with you. We have gained significant experience from implementing this in 35 countries over the past few years.

3M Saudi Arabia implementation is scheduled for November 2024.

Although many aspects will remain the same, there are a few changes that may impact you, including new formats on many documents, like shelf life and certificates, as well as a new partner portal called bCom to place orders. We developed a reference guide that outlines key changes. Please ensure your organization reviews the information to assess whether any updates are needed to your processes or systems.

For a listing of key changes visit our ERP information site at go.3m.com/3MKSERP

There will be a brief blackout period when order processing is on hold while we convert to our new system. Please anticipate this downtime to ensure a smooth transition. If you choose to increase your inventory, please adjust the quantity on your normally placed orders. You may work with your 3M representative to determine the best time to place your orders to allow the delivery to be received in advance of the shutdown period using these dates for guidance:

**Last shipment date:
New shipments begin:**

**Friday October 25, 2024
Tuesday November 5, 2024**

We will continue to keep you informed and appreciate and value your relationship with us.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Ismail Mapara', with a horizontal line underneath.

Ismail Mapara
Country Governance Leader
3M Gulf and Saudi.