



Dear valued customer

We are committed to being an organization that offers customers better speed and agility, making it easier to do business. Since 2022 we have been communicating our plans to implement our new Enterprise Resource Planning (ERP) system in South Africa.

We are pleased to confirm our dates for deployment. Please be assured we are here to help as needed through this transitional period.

You will see changes to your order and shipping documents. A listing of key changes is outlined in our reference guide on our ERP information site go.3m.com/3MSouthAfricaERP. We strongly recommend to share this information with your organization, including purchasing, receiving, quality and accounts payable.

There will be a short blackout period when order processing is on hold while we convert to our new system. Please anticipate this downtime to ensure a smooth transition. If you choose to increase your inventory as part of your planning, please increase the quantity on your normally planned orders.

Last shipment date: January 16-20, 2023

New shipments begin: February 1, 2023

You may see updates to estimated delivery dates as we convert to our new system.

We believe these improvements will help streamline our transactions with you and help you reach your business goals. Please contact your 3M representative with any additional questions.

We appreciate your partnership to enable a smooth transition as we move to this exciting phase of 3M South Africa transformation.

Yours sincerely,

A handwritten signature in black ink that reads 'Naresh Sanjith'.

Naresh Sanjith
Country Leader South Africa and Sub Saharan Africa