



Dear valued customer,

As previously communicated, 3M is implementing a new Enterprise Resource Planning (ERP) system to link our business processes and information more closely with our customers via a consistent, global platform. Thank you for your support as we continue with our phased approach to deploy our remaining facilities.

The next deployment is planned for our manufacturing plant in Ames, Iowa, in November 2021.

Products made at this site include abrasive (sandpaper) products in thousands of different shapes and sizes, from sheets to discs. There will be a short shipping and manufacturing blackout period as we convert over to our new system. This downtime applies only to orders shipping directly to you from our plant and does not impact orders shipped from our distribution centers. Please use these dates for planning to ensure a smooth transition:

Last customer shipment date:	Thursday, October 28
Customer shipments begin:	Monday, November 1

You will see some changes to certificates and shipping documents such as packing slips and labels. You may see an update to delivery dates as we resume shipping.

Please be assured we are working diligently to ensure a successful deployment. Keeping you informed is key to the success of this transition to our new ERP. Please visit go.3m.com/3MERP for updates. If you have questions, please contact your 3M Customer Service Representative.

We thank you for your business and value your relationship with 3M Company.

Yours sincerely,

Trent Blinkman
U.S. Customer Services Manager