

Restroom Daily Cleaning Checklist

Use the checklist below to make sure your restrooms stay in tip top shape! Add your own unique tasks and have your staff initial as each task is completed.

DATE: _____







TASK	TIMES	STAFF INITIAL	MGMT. INITIALS
Clean and disinfect light switches			
Dust fixtures, vents, dryers and countertops			
Clean and disinfect toilets and urinals			
Sanitize and disinfect sinks, faucets and countertops			
Clean mirror, glass and sink top			
Clean and disinfect changing stations			
Wipe down appliances such as hand dryers, paper towel dispensers and soap dispensers			
Wipe down walls			
Clean doors, bathroom partitions			
Disinfect doorknobs/handles/railings			
Sweep floors			
Mop and floor cleaning			
General cleaning and disinfecting			
Clean interior/exterior of trash bins and replace liners			
Clean all soap dispensers/paper towel dispensers and refill if needed			
Clean mops			
Take out trash			



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1	3M™ Glass Cleaner Concentrate Concentrado de limpieza para vidrios 3M™		4	3M™ Bathroom Disinfectant Cleaner Concentrate Concentrado de limpieza desinfectante para baños 3M™		7	3M™ Food Service Degreaser Concentrate Concentrado desengrasante para áreas de servicios de comidas 3M™	
2	3M™ Heavy Duty Multi-Surface Mark Remover Concentrate Concentrado removedor de marcas para múltiples superficies de alta resistencia 3M™		5	3M™ Quat Disinfectant Cleaner Concentrate Concentrado de limpieza desinfectante cuaternario 3M™		8	3M™ General Purpose Cleaner Concentrate Concentrado de limpieza de propósito general 3M™	
3	3M™ Neutral Cleaner Concentrate Concentrado de limpieza neutro 3M™		6	3M™ Speed Stripper Concentrate Concentrado rectificador rápido 3M™		13	3M™ Deodorizer — Fresh Scent Concentrate Desodorizante 3M™ — Concentrado con aroma fresco	
22	3M™ Floor Stripper LO Concentrate Concentrado LO rectificador de suelos 3M™		34	3M™ Peroxide Cleaner Concentrate Concentrado de limpieza de peróxido 3M™		15	3M™ Non-Acid Disinfectant Bathroom Cleaner Concentrate Concentrado de limpieza para baños desinfectante no ácido 3M™	
23	3M™ Neutral Quat Disinfectant Cleaner Concentrate Concentrado de limpieza desinfectante cuaternario neutro 3M™		35	3M™ Clean & Shine Daily Floor Enhancer Limpiador y Sellador De Pisos Concentrado Para Uso Diario Clean & Shine		16*	3M™ Sanitizer Concentrate Concentrado desinfectante 3M™	
24	3M™ 3-in-1 Floor Cleaner Concentrate Concentrado de limpieza para suelos 3 en 1 3M™		40	3M™ Disinfectant Cleaner RCT Concentrate Concentrado de limpieza desinfectante de ensayo clínico aleatorizado (RCT) 3M™		17	3M™ Glass Cleaner and Protector Limpiador y protector de vidrios 3M™	
25	3M™ HB Quat Disinfectant Cleaner Concentrate Concentrado de limpieza desinfectante cuaternario HB 3M™		41	3M™ MBS Disinfectant Cleaner Fresh Scent Concentrate El Limpiador Concentrado Desinfectante con Aroma Fresco MBS 3M™				
26	3M™ Industrial Degreaser Concentrate Concentrado desengrasante industrial 3M™		42	3M™ MBS Disinfectant Cleaner Concentrate Limpiador Desinfectante Concentrado MBS 3M™				
27	Scotchgard™ Extraction Cleaner Concentrate Concentrado de limpieza de extracción Scotchgard™		44	3M™ Bathroom Cleaner Concentrate Concentrado de limpieza para baños 3M™				
28	Scotchgard™ Pretreatment Cleaner Concentrate Concentrado de limpieza para tratamientos previos Scotchgard™		51	3M™ Bathroom & Shower Cleaner Concentrate Concentrado de limpieza para baños y duchas 3M™				

