

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **3M India Limited**
 2. Quarter ending - **31-Dec-2020**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non-Executive/ Independent/ Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether special resolution passed?	Date of passing special resolution	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Membership in Committees of the Company	Remarks
Ms.	RADHIKA RAJAN	00499485	AKDPR3238A	ID		27-May-2016	27-May-2016		60	23-Apr-1956	NA		2	2	5	0	AC,SC,RC	
Mr.	RAMESH RAMA DURAI	07109252	AAMPR9889E	ED	MD	27-Mar-2015	27-Mar-2015		33	13-Feb-1962	NA		1	0	1	0	SC,RC	
Mr.	AMIT LAROYA	00098933	AAAPL8950A	NED		01-Oct-2013	01-Oct-2013			29-Sep-1964	NA		1	0	0	0	NRC	

Mr.	BIREN GABHAWALA	0309 1772	AACPG 6021H	ID		05-Aug-2014	14-Aug-2019		60	28 - Feb-19 65	Yes	14-Aug-2019	2	2	4	2	AC,SC,R C,NRC	
Mr.	BHARAT D SHAH	0013 6969	AADPS 4345K	ID,C & NED		27-Mar-2015	27-Mar-2020		60	18 - Feb-19 47	Yes	26-Mar-2020	5	5	6	1	AC,SC,R C,NRC	
Mr.	JONGH O LEE	0672 0950	ZZZZZ9 999Z	NED		26-May-2017	26-May-2017			05 - Apr-19 63	NA		1	0	1	0	AC,NRC	Foreign Director
Ms.	MAMTA JANAK GORE	0879 2863	AKIPG9 089M	ED		01-Sep-2020			36	23 - Sep-19 65	NA		1	0	0	0		
Mr.	JAMES ERNEST FALTEI SEK	0879 2857	ZZZZZ9 999Z	NED		01-Sep-2020				12 - Sep-19 65	NA		1	0	0	0	RMC	Foreign Director

Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	
2	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	

3	RADHIKA RAJAN	ID	Member	27-May-2016	
4	JONGHO LEE	NED	Member	26-May-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BHARAT D SHAH	ID,C & NED	Chairperson	28-Mar-2015	
2	BIREN GABHAWALA	ID	Member	05-Aug-2014	
3	RADHIKA RAJAN	ID	Member	27-May-2016	
4	RAMESH RAMADURAI	ED	Member	01-Jun-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	01-Apr-2019	
2	BHARAT D SHAH	ID,C & NED	Member	01-Apr-2019	
3	RADHIKA RAJAN	ID	Member	01-Apr-2019	
4	RAMESH RAMADURAI	ED	Member	01-Jun-2019	
5	JAMES ERNEST FALTEISEK	NED	Member	01-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	
2	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	
3	AMIT LAROYA	NED	Member	01-Jun-2016	
4	JONGHO LEE	NED	Member	29-May-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
13-Aug-2020	13-Nov-2020	Yes	8	3

Company Remarks	
Maximum gap between any two consecutive (in number of days)	91

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	13-Aug-2020		Yes	4	3
Audit Committee		13-Nov-2020	Yes	4	3
Stakeholders Relationship Committee	13-Aug-2020		Yes	4	3
Stakeholders Relationship Committee		13-Nov-2020	Yes	4	3

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	91

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Yes	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	Shareholders have approved estimated material RPT's for 3 FY from April 1, 2020 to March 31, 2023 at the AGM held on August 26, 2020. RPTs for the Qtr ended December 31, 2020: n1. Sale of Goods: Rs. 815.29 Lakhs n2. Income from Contract Research: Rs. 277.59 Lakhs n3. Purchases: Rs. 21,723.50 Lakhs n4. Royalty: Rs. 980.87 Lakhs n5. Re-charge/re-imburement of expenses received: Rs. 1099.94 Lakhs n6. Re-charges of expenses paid: Rs. 59.52 Lakhs n7. Corporate Management Fee: Rs. 2678.17 Lakhs
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : **V.Srinivasan**
Designation : **Company Secretary & Compliance Officer**