

Overseas Shipping Instruction

1. Please contact current nominated forwarder regarding transportation and shipping for 3M order.
 - ✓ Nominated forwarders: CEVA, Khune & Nagel (KNN), Expeditors, DHL, each lane is awarded with each forwarder.
 - ✓ Please contact local forwarder contact point for specific enquires.

2. Default and recommended incoterms shall be FCA (Free Carrier)– port of export.

3. Port of discharge in South Korea
 - ✓ Ocean : Busan ocean port
 - ✓ Air : Incheon air port

4. Supplier must comply with 3M standard pallet and packaging for all the cargoes. If specific packaging requirements for the product are agreed with 3M, then supplier must fully comply with requirements.
Supplier must be responsible for any damage due to not proper and incomplete pallet and packaging.

5. Supplier must prepare for the shipping and related documents to forwarder
 - ✓ Commercial Invoice must include shipping terms, currency, product description, 3M stock number, country of origin (COO), invoice number and date, etc.
 - ✓ Packing list must include net weight, gross weight for each item, pallet q'ty and carton q'ty per pallet, etc.
 - ✓ Country of origin (COO) must be provided in time when requested.

6. Supplier must inform AEO (Authorized Economic Operator) status or any related information when requested. This is because 3M Korea needs to update the any local supplier's AEO status according to local AEO requirement.

7. Supplier must inform 3M Korea and forwarder of any special information on product such as chemical, dangerous goods, etc so that 3M and forwarder need to comply with shipping and packaging requirements for the transportation and customs clearance.

8. Supplier can contact any enquire on overseas shipping for the 3M Korea orders as below
 - ✓ 3M Korea trading team, e-mail address: kr-trading@mmm.com