

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **3M India Limited**  
 2. Quarter ending - **30-Jun-2020**

**i. Composition Of Board Of Director**

T i t l e  ( M r . / M s )	Name of the Dir ect or	D I N	P A N	Cat eg o r y  (Ch air p e r s o n / Ex e c u t i v e / N o n - E x e c u t i v e / I n d e p e n d e n t / N o m i n e e)	S u b C a t e g o r y	Ini t i a l D a t e o f A p p o i n t m e n t	Dat e o f A p p o i n t m e n t	Dat e o f c e s s a t i o n	T e n u r e	D a t e o f B i r t h	W h e t h e r s p e c i a l r e s o l u t i o n p a s s e d ?	D a t e o f p a s s i n g s p e c i a l r e s o l u t i o n	N o. o f D i r e c t o r s h i p i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	No o f I n d e p e n d e n t D i r e c t o r s h i p i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	No o f m e m b e r s h i p i n A u d i t / S t a k e h o l d e r C o m m i t t e e ( s ) i n c l u d i n g t h i s l i s t e d e n t i t y	No o f p o s t o f C h a i r p e r s o n i n A u d i t / S t a k e h o l d e r C o m m i t t e e h e l d i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	M e m b e r s h i p i n C o m m i t t e e s o f t h e C o m p a n y	R e m a r k s
M s.	R A D H I K A R A J A N	0 0 4 9 9 4 8	A K D P R 3 2	ID		27- Ma y- 20 16	27- May- 2016		6 0	2 3- A p r- 1 9	NA		2	2	5	0	AC,SC, RC	

		5	3						5									
		8	A						6									
		A																
		A																
		M																
		P																
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		9																
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		8																
		9																
		6																
		2																
		E																
M	RA	0	A	ED	M	27-	27-		3	1	NA		1	0	1	0	SC,RC	He was appointed as Managing Director w e f 01.06.2019.n He was Non - Executive Non Independent Director up to 31.05.2019.
r.	ME	7	A		D	Ma	Mar-		3	3-								
	SH	1	M			r-	2015		3	F								
	RA	0	P			20				e								
	MA	9	R			15				b-								
	DU	2	9							1								
	RAI	5	8							9								
		2	8							6								
		2	9							2								
			E															
M	AM	0	A	NED		01-	01-			2	NA		1	0	0	0	NRC	
r.	IT	0	A			Oct	Oct-			9-								
	LA	0	A			-	2013			S								
	RO	9	P			20				e								
	YA	8	L			13				p-								
		9	8							1								
		3	9							9								
		3	5							6								
			0							4								
			A															
M	BV	0	A	ED		24-	01-	13-	3	1	NA		1	0	0	0	RMC	Mr. B.V. Shan kara nara yana Rao,
r.	SH	0	E			Jul-	Apr-	Ma	8	4-								
	AN	0	D			20	2017	y-		M								
	KA	4	P			02		20		a								
	RA	4	R					20		y-								
	NA	8	3							1								
	RA	4	4							9								

	Y A N A R A O	0	6 1 F						6 0								Who le- time Dire ctor of the Com pany supe rann uate d/re tired from the Com pany from the closi ng hour s of May 13, 2020 .		
M r.	BIR EN GA BH AW AL A	0 3 0 9 1 7 7 2	A A C P G 6 0 2 1 H	ID		05- Au g- 20 14	14- Aug- 2019		6 0	2 8- F e b- 1 9 6 5	Yes	1 4- A u g- 2 0 1 9	2	2		4	2	AC,SC, RC,NR C	
M r.	BH AR AT D SH AH	0 0 1 3 6 9 6 9	A A D P S 4 3 4 5 K	ID,C & NED		27- Ma r- 20 15	27- Mar- 2020		6 0	1 8- F e b- 1 9 4 7	Yes	2 6- M ar - 2 0 2 0	5	5		8	1	AC,SC, RC,NR C	
M r.	JO NG	0 6	Z Z	NED		26- Ma	26- May-			0 5-	NA		1	0		1	0	AC,NR C	Fore ign

	HO LE E	7 2 0 9 5 9 0	Z Z 9 9 9 9 Z			y- 20 17	2017			A p r- 1 9 6 3								Director
M s.	SA DH AN A KA UL	0 2 5 8 9 9 3 4	A A H P K 6 8 4 K	NED		31- Oct - 20 18	31- Oct- 2018	05- Ma y- 20 20		1 0- A p r- 1 9 6 4	NA		1	0	0	0	RMC,N RC	Ms. Sadh ana Kaul, Non- Exec utive Non- Inde pend ent Dire ctor resig ned as Dire ctor of the Com pany from the closi ng hour s of May 05, 2020 .

Company Remarks	
Whether Regular chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	No

**ii. Composition of Committees**

**a. Audit Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	
2	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	
3	RADHIKA RAJAN	ID	Member	27-May-2016	
4	JONGHO LEE	NED	Member	26-May-2017	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**b. Stakeholders Relationship Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BHARAT D SHAH	ID,C & NED	Chairperson	28-Mar-2015	
2	BIREN GABHAWALA	ID	Member	05-Aug-2014	
3	RADHIKA RAJAN	ID	Member	27-May-2016	
4	RAMESH RAMADURAI	ED	Member	01-Jun-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

**c. Risk Management Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	01-Apr-2019	
2	BHARAT D SHAH	ID,C & NED	Member	01-Apr-2019	
3	RADHIKA RAJAN	ID	Member	01-Apr-2019	
4	RAMESH RAMADURAI	ED	Member	01-Jun-2019	
5	B V SHANKARANARAYANA RAO	ED	Member	01-Apr-2019	13-May-2020
6	SADHANA KAUL	NED	Member	01-Apr-2019	05-May-2020

Company Remarks	
Whether Permanent chairperson appointed	Yes

**d. Nomination and Remuneration Committee**

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	
2	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	
3	AMIT LAROYA	NED	Member	01-Jun-2016	
4	SADHANA KAUL	NED	Member	31-Oct-2018	05-May-2020
5	JONGHO LEE	NED	Member	29-May-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. **Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
11-Feb-2020	29-May-2020	Yes	6	3

Company Remarks	
Maximum gap between any two consecutive (in number of days)	107

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	11-Feb-2020		Yes	3	3
Audit Committee		28-May-2020	Yes	4	3
Nomination & Remuneration Committee	11-Feb-2020		Yes	3	2
Nomination & Remuneration Committee		28-May-2020	Yes	3	2
Stakeholders Relationship Committee	11-Feb-2020		Yes	4	3
Stakeholders Relationship Committee		28-May-2020	Yes	4	3

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	106

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
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Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	No	Will be obtaining the requisite approval at the AGM to be held on August 26, 2020
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	<p><b>Previously shareholders have approved in their meeting RPTs for 3 years up to the FY 2019-20. nCompany is in the process of obtaining shareholders approval for RPT's for 3 financial years from April 01, 2020 to March 2023 in the upcoming Annual General Meeting to be held on August 26, 2020..RPTs for the Qtr ended June 30, 2020:nn1. Sale of Goods - Rs.524.54 Lakhsn2. Income from Contract Research - Rs.360.44 Lakhsn3. Purchases - Rs.16,976.69 Lakhsn4.Royalty - Rs.402.09 Lakhsn5.Recharge of expenses invoice out - Rs.325.43 Lakhsn6.Recharge of expenses invoice in - Rs. 310.20 Lakhsn7. Corporate Management Fee- Rs.3,207.07 Lakhs</b></p>
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## VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

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**Name** : **V.Srinivasan**  
**Designation** : **Company Secretary & Compliance Officer**