

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **3M India Limited**
 2. Quarter ending - **30-Jun-2019**

i. Composition of Board Of Director

Title (Mr./Ms)	Name of the Director	DI N	PA N	Category (Chairperson/Executive/Non-Executive/Independent/Nominee)	S u b C a t e g o r y	Date of Appointment	Date of cessation	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Memberships in Committees of the Company	Remarks
Mr.	RADHIKA RAJAN	00 49 94 85	AKD PR3 238 A	ID		27-May-2016		60	2	4	0	AC,SC,RC	
Mr.	RAMESH RAMADURAI	07 10 92 52	AAM PR9 889 E	ED	M D	27-Mar-2015		33	0	1	0	SC,RC	He was appointed as Managing Director wef 01.06.2019 and was Non-Executive Director, Non-Independent Director till 31.05.2019. He was also appointed as a member of Stakeholders Relationship Committee wef 01.06.2019
Mr.	AMIT LAROYA	00 09 89 33	AAA PL8 950 A	NED		01-Jun-2016			0	0	0	NRC	
Mr.	B V SHANKARANARAYANA RAO	00 04 48 40	AED PR3 461 F	ED		01-Apr-2017		38	0	0	0	RMC	
Ms.	DEBARATI SEN	07 52 11 72	AHM PS50 55J	NED		01-Jun-2016			0	0	0	SC,RC	She was appointed as Non- Executive Non Independent Director wef 01.06.2019 and was the

													Managing Director till 31.05.2019 and ceased to be a member of the stakeholders relationship committee from 01.06.2019
Mr.	BIREN GABHAWALA	03 09 17 72	AAC PG6 021 H	ID		05- Aug- 2014		60	2	4	2	AC,SC,RC ,NRC	
Mr.	BHARAT D SHAH	00 13 69 69	AAD PS43 45K	ID,C & NED		27- Mar- 2015		60	5	8	1	AC,SC,RC ,NRC	
Mr.	JONGHO LEE	06 72 09 50	ZZZZ Z99 99Z	NED		26- May- 2017			0	1	0	AC	Foreign Director
Ms.	SADHANA KAUL	02 58 99 34	AAH PK9 684 K	NED		31- Oct- 2018			0	0	0	RMC,NR C	

Company Remarks	
Whether Permanent chairperson appointed	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	JONGHO LEE	NED	Member	26-May-2017	
2	RADHIKA RAJAN	ID	Member	27-May-2016	
3	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	
4	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	RAMESH RAMADURAI	ED	Member	01-Jun-2019	
2	DEBARATI SEN	NED	Member	01-Jun-2016	31-May-2019
3	RADHIKA RAJAN	ID	Member	27-May-2016	
4	BIREN GABHAWALA	ID	Member	05-Aug-2014	
5	BHARAT D SHAH	ID,C & NED	Chairperson	28-Mar-2015	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	SADHANA KAUL	NED	Member	01-Apr-2019	
2	B V SHANKARANARAYANA RAO	ED	Member	01-Apr-2019	

3	DEBARATI SEN	NED	Member	01-Apr-2019	31-May-2019
4	RAMESH RAMADURAI	ED	Member	01-Jun-2019	
5	RADHIKA RAJAN	ID	Member	01-Apr-2019	
6	BHARAT D SHAH	ID,C & NED	Member	01-Apr-2019	
7	BIREN GABHAWALA	ID	Chairperson	01-Apr-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	SADHANA KAUL	NED	Member	31-Oct-2018	
2	AMIT LAROYA	NED	Member	10-Jun-2016	
3	BHARAT D SHAH	ID,C & NED	Member	28-Mar-2015	
4	BIREN GABHAWALA	ID	Chairperson	05-Aug-2014	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter
12-Feb-2019	28-May-2019

Company Remarks	
Maximum gap between any two consecutive (in number of days)	104

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Requirement of Quorum met (details)	Whether requirement of Quorum met (Yes/No)
Audit Committee		12-Feb-2019	4	Yes
Audit Committee		28-May-2019	4	Yes
Nomination & Remuneration Committee		12-Feb-2019		Yes
Nomination & Remuneration Committee		28-May-2019	3	Yes
Stakeholders Relationship Committee		12-Feb-2019		Yes
Stakeholders Relationship Committee		28-May-2019	4	Yes

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	0

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Yes	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	SHAREHOLDERS HAVE APPROVED IN THEIR MEETING RPTs FOR 3 YEARS UP TO THE FY 2019-20. RPTs for the Qtr ended June 30, 2019 Sale of Goods = Rs. 11.02 crores Income from contract Research = Rs. 5.50 crores Purchases = Rs. 243.56 crores Royalty = Rs. 10.76 crores Recharge of expenses invoiced out = Rs. 5.61 crores Recharge of expenses invoiced in = Rs. 3.42 crores Corporate management Fee = Rs. 34.45 crores Total = Rs. 314.32 crores;
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : **V SRINIVASAN**
Designation : **Company Secretary & Compliance Officer**