Please find instructions below on how to submit a ticket to receive assistance through Phone or Email.

- Locate and expand the Help Center Panel in the upper right corner of your screen

- Click on the Go to User Community Button in the upper right corner
• Click on Support Center

• Search in the “I need help with” field and click Start
• Under “Can’t find what you are looking for? Let us help you.”, choose your communication preference

![Image of a form with options for email or phone]

• Fill out the information with as much detail as possible and click Submit

![Image of a form with fields for problem description, file attachment, and contact information]

• A Customer Support Representative will be contacting you via email or phone depending on your choice