## Applicability:

This code of conduct applies to

- i) Directors of 3M India Limited (the Company)
- ii) Members of senior management of the Company (i.e., one level below the Board of Directors)

This code of conduct (code) is in addition to the Rules & Regulations of Service and Business Conduct Policies applicable to managerial & supervisory staff of the Company.

## Scope:

The Board of Directors (the Board) and the senior management of the Company agree to abide by the following code of conduct:

- 1. Attend Board / Shareholders / Committee / senior management meetings and/or seek prior leave for absence from such meeting/s.
- 2. Exercise authority and power with due care and diligence whilst discharging the fiduciary responsibility of office in the best interest of the Company and all the stakeholders.
- 3. Not allow personal interest to conflict with the interest of the Company or to come in the way of discharge of duties of office.
- 4. Abide by business conduct policies of the Company.
- 5. Comply with all applicable laws, rules and regulations.
- 6. Observe strict confidentiality of the information acquired in the course of discharge of duties of office and not use the same for any personal purpose or advantage
- 7. Use Company property only for official purposes and for no personal gain. Not accept any personal gratification from suppliers / service providers / business partners, etc. (Note: Personal gratification will not include normal entertainment and gifts of no significant value).
- 8. Deal fairly with customers, suppliers, employees and other business partners.
- 9. Respect safety and health of all employees and provide working conditions, which are not harmful to health.
- 10. Provide equal opportunities to all employees and aspirants for employment in the Company irrespective of gender, caste, religion, race or colour, merit being the sole differentiating factor.
- 11. Conduct business operations in compliance with competition laws and principles of fair market competition.
- 12. Maintain high ethical and professional standards in all dealings.
- 13. Conduct their activities on behalf of the Company with honesty, integrity and fairness.
- 14. Not take up any activities competing with the business of the Company.
- 15. Make proper record of all financial transactions and not create undisclosed or unrecorded account / fund or asset.
- 16. Report any violation of this code of conduct to either Company or any of the Whole-Time Director(s) of the Company.
- 17. Not to divulge any price sensitive information not in the public domain and to comply with SEBI Insider Trading guidelines.
- 18. Disclose directorships and/or committee memberships of other Companies
- 19. Disclose all financial or commercial transactions of material nature that had potential conflict with the interest of the Company at large.

Dated : February 20, 2006