

3M Science.
Applied to Life.™

**Doing business together.
It becomes simpler and
more efficient.**



Simply easier.

We are improving our service for you ...

... with the help of a modern and uniform global business management system that will help us standardize and unify many processes. This in turn will make doing business with us even easier and more efficient.

If you have any questions, please feel free to contact your 3M Customer Service Agent.






Write to us:

3M.be/contact and choose ERP

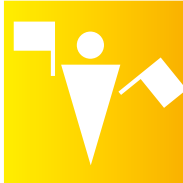
Or look here:

www.3M.be/customerinfo

Just better.

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New Order Management



Until July

You have sent your order per email, fax, telephone, EOC or via EDI.

All products have an **11-digit** number.

Product name.

You have been able to order on the EOC.

Today – after system conversion

You will order by email, EDI or through the new 3M Partner Portal

You will receive detailed information regarding this process in the coming months.

All numbers will only have 10 digits.

There will be no changes if you make use of our short ID or when we have already registered your internal product ID. The current use will be continued.

Initially, to make things easier, both numbers will be shown: the old 11-digit number as well as the new 10-digit number. You will find them on the packing list and product label.

In many cases the product name is improved.

You will order via the online 3M Partner Portal: it's easier, clearly structured and more efficient.



3M Order Confirmation

3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba

Bestelnummer: 10000000000000000000
 Datum: 01/01/2023
 Pagina: 1/1

Dez. Bestelnummer: 10000000000000000000
 Afdelingsnummer: 10000000000000000000
 Bestelnummer: 10000000000000000000
 Bestelnummer: 10000000000000000000

Bestelgegevens

Bestelnummer: 10000000000000000000
 Datum: 01/01/2023
 Pagina: 1/1

Bestelgegevens

Bestelnummer: 10000000000000000000
 Datum: 01/01/2023
 Pagina: 1/1

Artikelnummer	Bestelomschrijving	Bestelhoeveelheid	Leveringshoeveelheid	Unit	Bestelstatus
10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000

3M Order Confirmation

3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba
 3M Belgium bvba

Bestelnummer: 10000000000000000000
 Datum: 01/01/2023
 Pagina: 1 van 1

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Artikelnummer	Bestelomschrijving	Bestelhoeveelheid	Leveringshoeveelheid	Unit	Bestelstatus
10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000	10000000000000000000

Until July

Today – after system conversion

You have received your **order confirmation** from 3M Belgium bvba/spl.



On default, the order confirmation is sent by email as a PDF document.

New 10-digit Product IDs



Product IDs



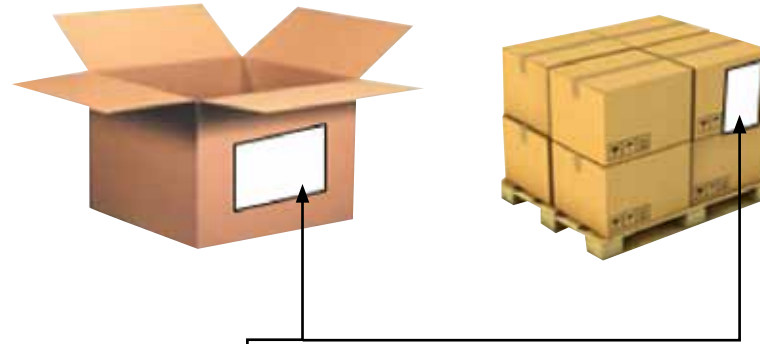
The new 10-digit product ID will be added during the first possibility to adjust the packaging.

Product IDs



The new 10-digit product ID will be added during the first possibility to adjust the packaging.

Label for the shipping box



← 11-digit number (old)
← 10-digit number (new)

Transition Period

To make things easier, both the old 11-digit product IDs as well as the new 10-digit ones will be used during the transition period.

New Packing List



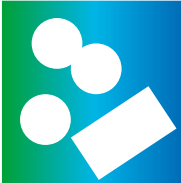
Until July

Today – after system conversion

You have received your packing lists from 3M Belgium bvba/sprl.



- Only minor changes:**
- The receipt of the Packing List remains the same.
 - You will see the **10-digit products IDs** for the items you have ordered here.
 - There will be no changes if you make use of our short ID or when we have already registered your internal product ID. We are able to send the packing list by email as a PDF document. In that case, you will receive the packing list prior to the product delivery. Many of our customer experience this as an advantage.



Until July

You have received your invoices from 3M Belgium bvba/sprl.



Today – after system conversion

Only minor changes:

- The receipt of the Invoice remains the same. By default the invoice will be sent as a PDF via email.
- Open orders will be transferred to the new Order Management System.

Simply easier. Just better.

3M Partner Portal



3M Partner Portal will be implemented step by step. It is a special service for our B2B customers.



Until July

Today – after system conversion

Up until now, you have been ordering online through the EOC (Enterprise Order Center).



- No download options.



- Only a limited number of products and information.



- Search options are limited.



- Using your own product IDs requires manual data input.



You will be ordering through the 3M Partner Portal, our new eCommerce platform. **This means: small changes – big advantages.** Via our new online shop you will be able to order as well as to check your order status at any time.

- You will have the option to download price and product information.

- The **complete product catalog**: with images, detailed descriptions, recommended usages and product recommendations.

- Easy-to-use, **improved search engine functions**: look for products by simply entering a key word, product ID number, EAN or other product characteristics.

- **You only need to enter your own product IDs once.** It can then be changed and updated as needed.

**If you have questions,
please feel free to contact your
3M Customer Service Agent.**

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Subject: ERP

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3M Belgium bvba/sprl
+32 2 722 5111
3M.be