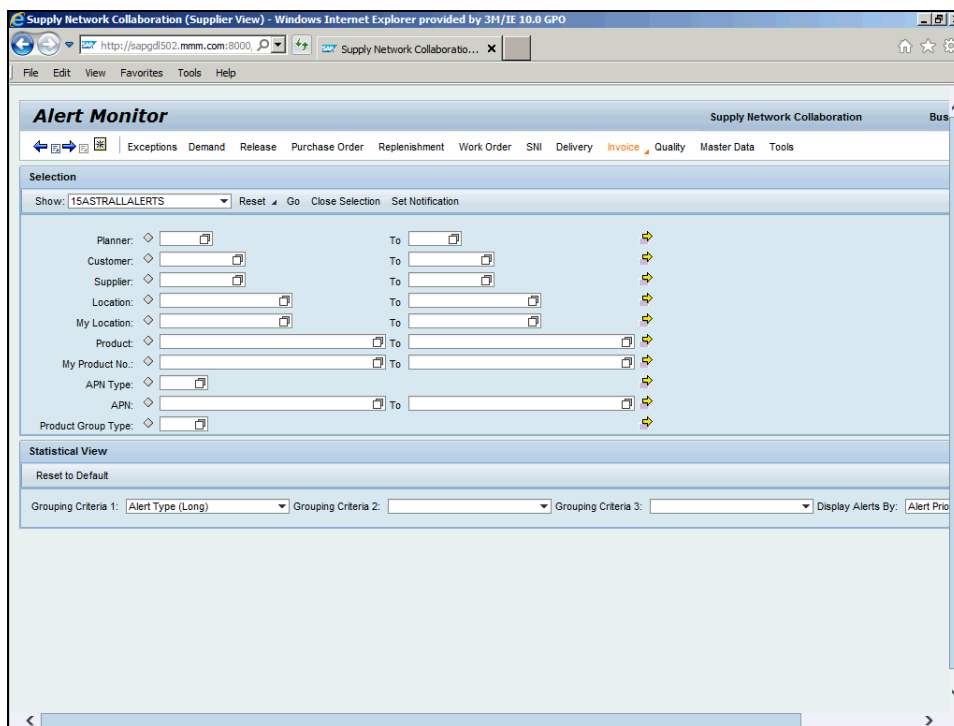
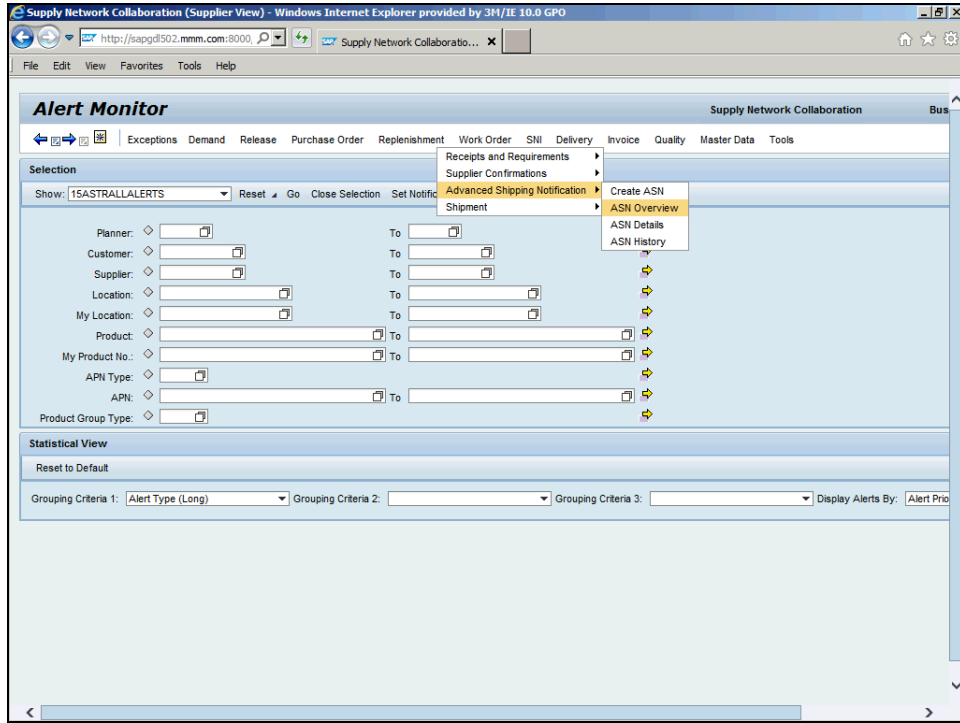


ASN Cancellation in SNC EN

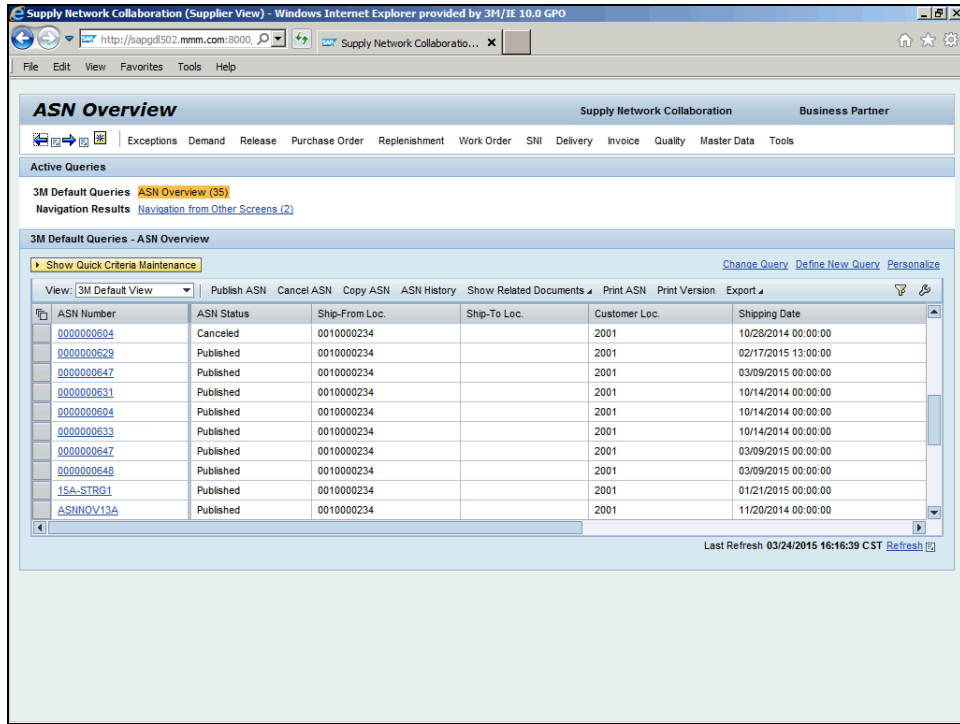
Step	Action
1.	Use this Supplier portal activity to cancel an Advance Shipping Notification (ASN).
2.	<p>ASNs published and entered in error require deletion in SAP SNC as well as 3M internal systems. Canceling an ASN can only occur prior to 3M receiving the material.</p> <p>When a Supplier cancels an ASN, the Supplier must notify the 3M Buyer. The 3M Buyer then performs the 3M portion of ASN cancellation in 3M internal systems.</p>
3.	After logging into the SAP SNC system, the <i>Alert Monitor</i> displays.



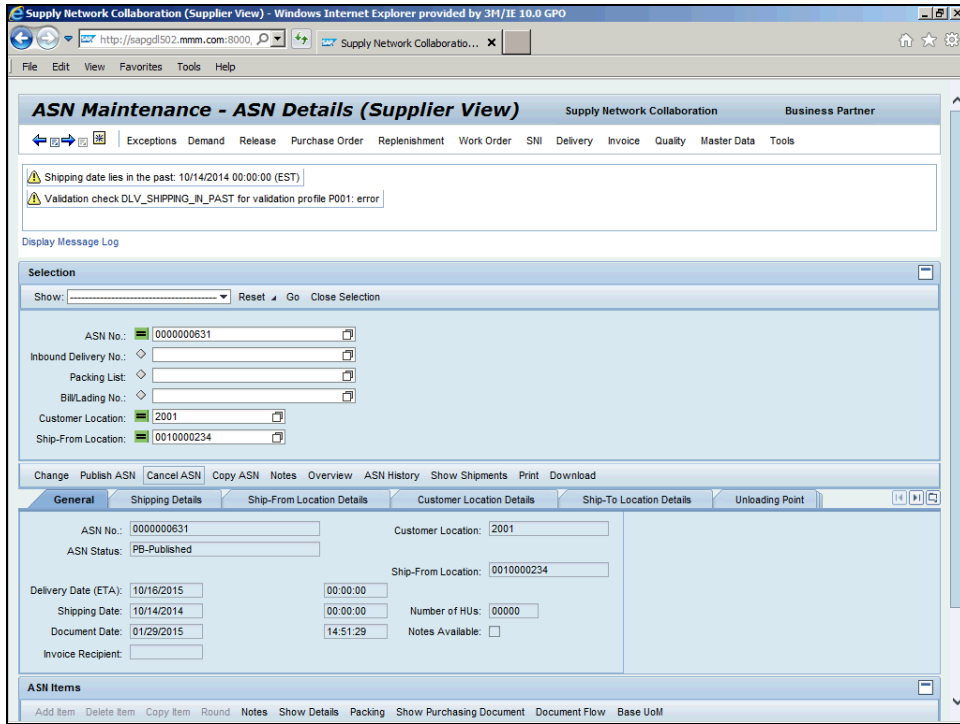
Step	Action
4.	<p>Click the Delivery menu.</p> <p>Delivery</p>
5.	<p>Click the Advance Shipping Notification menu item.</p> <p>Advanced Shipping Notification ▶</p>



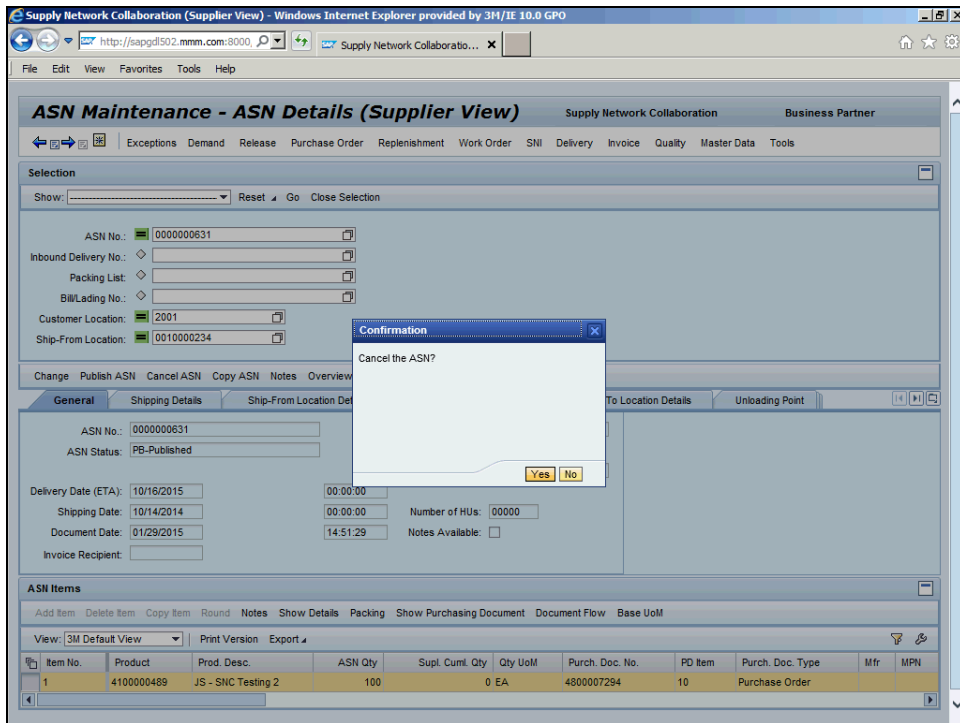
Step	Action
6.	Click the ASN Overview menu item. ASN Overview
7.	ASNs are listed with status. Select the ASN to cancel by clicking on the ASN Number .




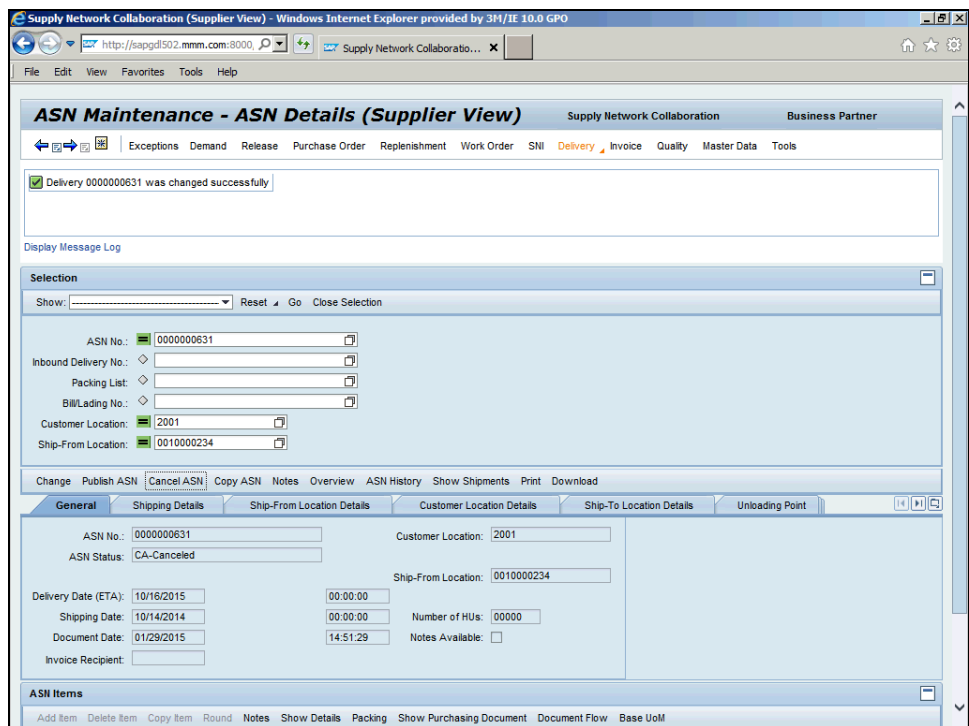
Step	Action
8.	Click the link. 0000000631
9.	The <i>ASN Details</i> display. This ASN is currently in Published status.



Step	Action
10.	Click the Cancel ASN link. <div style="border: 1px solid red; padding: 2px; display: inline-block;">Cancel ASN</div>



Step	Action
11.	Click the Yes button. 
12.	The system displays the message, Delivery XXXX was changed successfully .



Step	Action
13.	The ASN Status is now CA-Cancelled .
14.	Important: Remember to inform the 3M Buyer after canceling an ASN, prior to re-entering any further ASN's for this PO.
15.	You have completed this activity. End of Procedure.