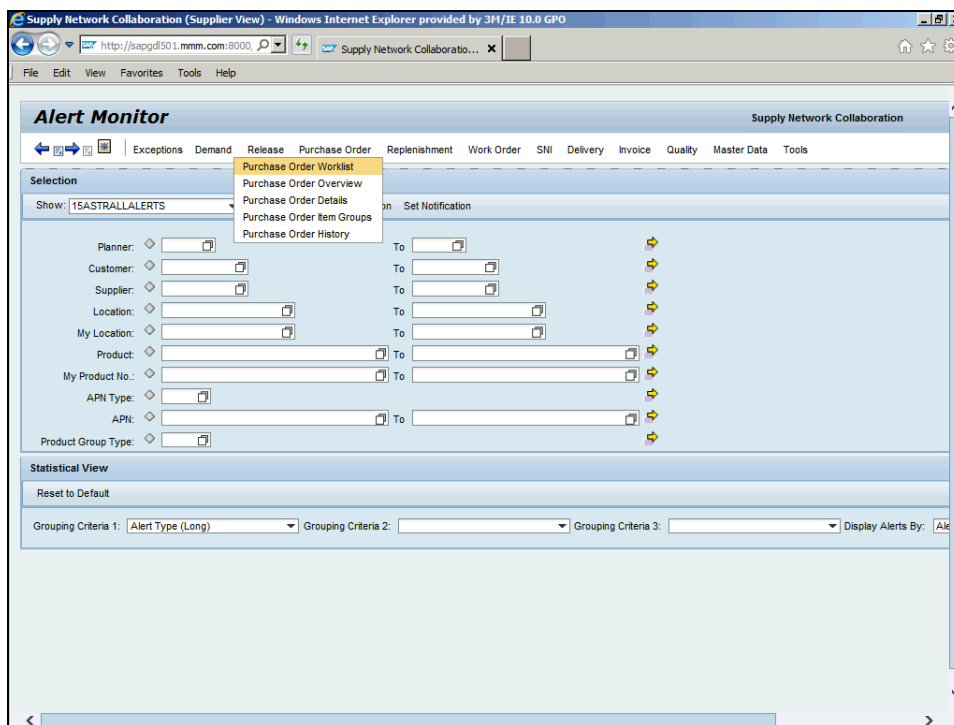
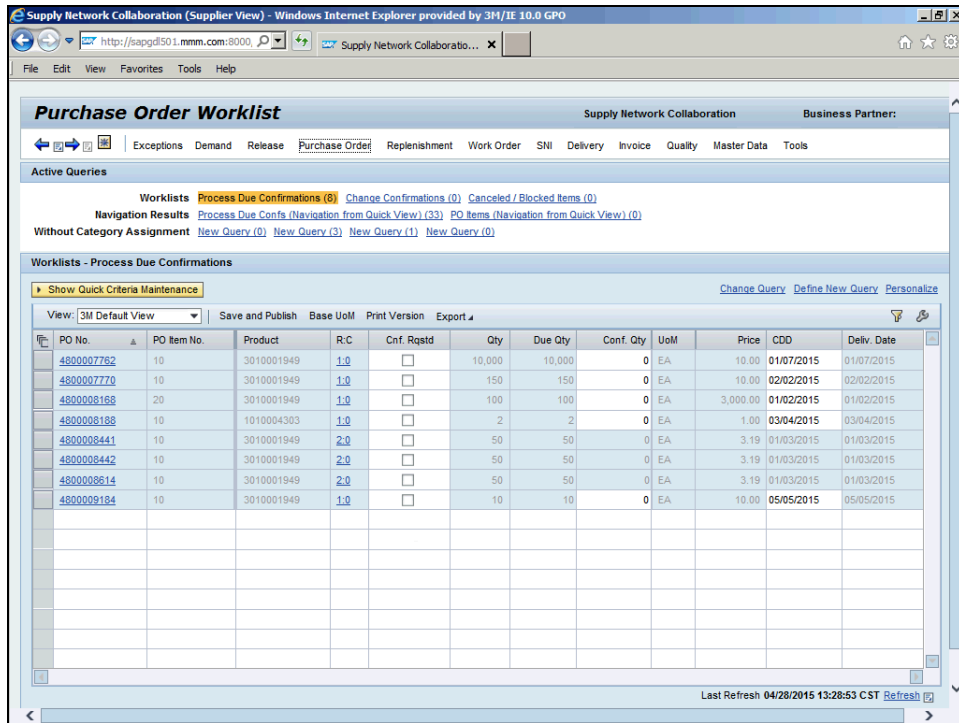


Confirmar orden de compra utilizando la Lista de trabajo de la PO ES

| Step | Action |
|------|---|
| 1. | Luego de iniciar sesión en el sistema de SNC de SAP, aparece el <i>Monitor de alertas</i> . |
| 2. | Haga clic en el menú Purchase Order . Purchase Order |



| Step | Action |
|------|--|
| 3. | Haga clic en el menú Purchase Order Worklist . Purchase Order Worklist |
| 4. | Aparecerá la <i>Lista de trabajo de la orden de compra</i> . |
| 5. | La cantidad de Confirmaciones vencidas se mostrará en la parte superior de la pantalla. En este ejemplo, hay 8 PO pendientes de confirmación. |



| Step | Action |
|------|--|
| 6. | Haga clic en la opción Conf. Rqstd. <input type="checkbox"/> |
| 7. | <p>Seleccione la casilla de verificación Confirmación solicitada (Confirmation Requested) para que se confirmen todas las PO.</p> <p>Nota: Las PO no se pueden modificar durante el proceso de confirmación cuando se utiliza la Lista de trabajo de la PO.</p> |

Supply Network Collaboration (Supplier View) - Windows Internet Explorer provided by 3M/IE 10.0 GPO

http://sapgd501.mmm.com:8000

Supply Network Collaboratio...

File Edit View Favorites Tools Help

Purchase Order Worklist

Supply Network Collaboration Business Partner:

Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Active Queries

Worklists **Process Due Confirmations (6)** Change Confirmations (0) Canceled / Blocked Items (0)

Navigation Results Process Due Confs (Navigation from Quick View) (33) PO Items (Navigation from Quick View) (0)

Without Category Assignment New Query (0) New Query (3) New Query (1) New Query (0)

Worklists - Process Due Confirmations

Show Quick Criteria Maintenance Change Query Define New Query Personalize

View: 3M Default View Save and Publish Base UoM Print Version Export

| PO No. | PO Item No. | Product | R:C | Cnf. Rqstd | Qty | Due Qty | Conf. Qty | UoM | Price | CDD | Deliv. Date |
|------------|-------------|------------|-----|-------------------------------------|--------|---------|-----------|-----|----------|------------|-------------|
| 4800007762 | 10 | 3010001949 | 1:0 | <input type="checkbox"/> | 10,000 | 10,000 | 0 | EA | 10.00 | 01/07/2015 | 01/07/2015 |
| 4800007770 | 10 | 3010001949 | 1:0 | <input type="checkbox"/> | 150 | 150 | 0 | EA | 10.00 | 02/02/2015 | 02/02/2015 |
| 4800008188 | 20 | 3010001949 | 1:0 | <input type="checkbox"/> | 100 | 100 | 0 | EA | 3,000.00 | 01/02/2015 | 01/02/2015 |
| 4800008188 | 10 | 1010004303 | 1:0 | <input type="checkbox"/> | 2 | 2 | 0 | EA | 1.00 | 03/04/2015 | 03/04/2015 |
| 4800008441 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |
| 4800008442 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |
| 4800008614 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |
| 4800009184 | 10 | 3010001949 | 1:0 | <input checked="" type="checkbox"/> | 10 | 10 | 0 | EA | 10.00 | 05/05/2015 | 05/05/2015 |

Last Refresh 04/28/2015 13:28:53 CST Refresh

| Step | Action |
|------|--|
| 8. | Save and Publish |
| 9. | Las PO confirmadas ya no se incluyen en la lista y la cantidad de confirmaciones vencidas de la parte superior de la pantalla se reduce (a 7 en este ejemplo). |

Supply Network Collaboration (Supplier View) - Windows Internet Explorer provided by 3M/IE 10.0 GPO

http://sapgd501.mmm.com:8000

Supply Network Collaboratio...

File Edit View Favorites Tools Help

Purchase Order Worklist

Supply Network Collaboration Business Partner:

Exceptions Demand Release Purchase Order Replenishment Work Order SNI Delivery Invoice Quality Master Data Tools

Order 480009184 was saved

Order 480009184: Outbound processing of ReplOrdConfirmation triggered

Display Message Log

Active Queries

Worklists [Process Due Confirmations \(7\)](#) [Change Confirmations \(0\)](#) [Canceled / Blocked Items \(0\)](#)

Navigation Results [Process Due Confs \(Navigation from Quick View\) \(33\)](#) [PO Items \(Navigation from Quick View\) \(0\)](#)

Without Category Assignment [New Query \(0\)](#) [New Query \(3\)](#) [New Query \(1\)](#) [New Query \(0\)](#)

Worklists - Process Due Confirmations

Show Quick Criteria Maintenance [Change Query](#) [Define New Query](#) [Personalize](#)

View: 3M Default View Save and Publish Base UoM Print Version Export

| PO No. | PO Item No. | Product | R:C | Cnf. Rqstd | Qty | Due Qty | Conf. Qty | UoM | Price | CDD | Deliv. Date |
|-----------|-------------|------------|-----|--------------------------|--------|---------|-----------|-----|----------|------------|-------------|
| 480007762 | 10 | 3010001949 | 1:0 | <input type="checkbox"/> | 10,000 | 10,000 | 0 | EA | 10.00 | 01/07/2015 | 01/07/2015 |
| 480007770 | 10 | 3010001949 | 1:0 | <input type="checkbox"/> | 150 | 150 | 0 | EA | 10.00 | 02/02/2015 | 02/02/2015 |
| 480008168 | 20 | 3010001949 | 1:0 | <input type="checkbox"/> | 100 | 100 | 0 | EA | 3,000.00 | 01/02/2015 | 01/02/2015 |
| 480008188 | 10 | 1010004303 | 1:0 | <input type="checkbox"/> | 2 | 2 | 0 | EA | 1.00 | 03/04/2015 | 03/04/2015 |
| 480008441 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |
| 480008442 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |
| 480008614 | 10 | 3010001949 | 2:0 | <input type="checkbox"/> | 50 | 50 | 0 | EA | 3.19 | 01/03/2015 | 01/03/2015 |

| Step | Action |
|------|---|
| 10. | Ha completado esta actividad. End of Procedure. |