



3M™ Patient Financial Services Document Management Software



- Create electronic versions of paper documents
- Quickly access patient financial documents
- Increase return on investment
- Improve revenue flow

Scan. Store. Retrieve.

3M Patient Financial Services (PFS) Document Management Software creates electronic versions of external patient financial records and stores them in one location. When combined with 3M™ ChartScan™ Software, it becomes a key component of your enterprise document imaging and management strategy. 3M PFS Document Management provides a consolidated view of the key information that comprises an electronic health record and aids your transition from manual document storage methods to speedy and accurate electronic access.

3M PFS Document Management:

- Saves time by making documents immediately available once scanned and easily retrievable when needed
- Enhances productivity by allowing all external patient accounting documents to reside in one location
- Restricts viewing of sensitive document types by user or group profile
- Customizes the viewing of information using bookmarks and personal lists
- Increases document accuracy and thoroughness
- Reduces the operational cost of document storage and retrieval
- Decreases document retrieval time for requests by payers to support claim payment
- Enhances ability to quickly bill secondary payers with appropriate supporting documents

Features

- Create and edit documents electronically
- Scan and index patient financial documents
- View medical charts
- Use Post-It® Annotations and text overlay
- Set preferences for sites and users
- Enjoy flexible indexing that allows you to re-index by patient, folder, or document types without having to scan again
- Obtain a complete view of a billing encounter
- Index one document to a single patient or multiple patients
- Use facility-created templates
- Fax and e-mail from within the application



3M™ Patient Financial Services Document Management Software

- Query and create online parameter-driven lists of patients and visits
- Automatically index individual EOBs from 835 transactions or UB-04s from 837 transactions

Integration

3M PFS Document Management can be integrated with:

- **3M™ ChartScan™ Software**—Uses our patented process to more efficiently capture patient records electronically.

We build systems that can talk to each other and to third-party systems. Recognized for superior integration capabilities and expertise, 3M has the technologies to deliver healthcare solutions that work. Whether you are implementing a complex enterprise solution, driving a hospital-wide initiative, or choosing a single departmental solution, 3M provides interfaces that allow our solutions to integrate with your current technology investments.

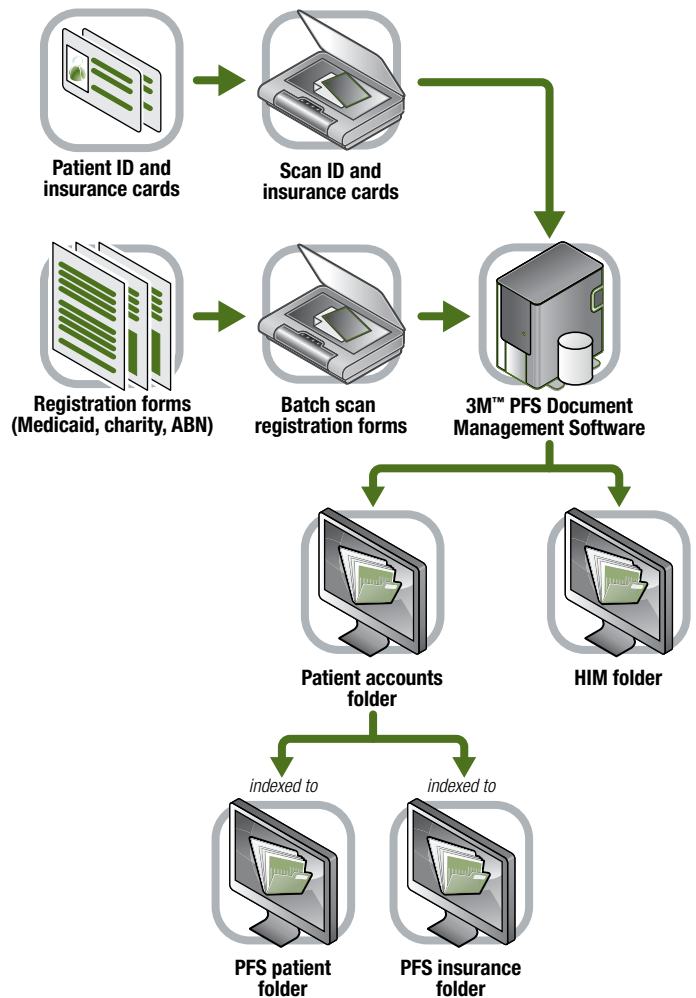
Reporting

- Gauge department productivity and volume using standard reports
- Expand or customize reporting features to suit specific information needs

Security

To maintain appropriate access to sensitive data, 3M applications provide these user-specific security features:

- Individual user ID and password logon
- Restrict access by user profile down to the level of document type
- Automatic logoff after user-defined period of system inactivity
- Audit trail capabilities within the application that provide detailed information about user activity
- Integration with security features of industry-standard servers and databases to capture additional audit data



Technology

Built on platforms designed to enhance current operating environments while remaining open to future technology, 3M solutions are:

- Compatible with industry-standard technology, such as Microsoft® Windows® 2000 and XP
- HIPAA-enabled applications that operate using today's standard PC and networking technology

Call today

For more information on how our solutions can assist your organization, contact your 3M sales representative, call us toll-free at **800-367-2447**, or visit us online at **www.3Mhis.com**.



Health Information Systems

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