



3M™ Electronic Signature Authentication Software



- Ease access to and approval of patient documents
- Speed document completion time
- Reduce chart deficiencies
- Streamline communication between care providers, transcriptionists and coders

Edit. Sign. Annotate.

3M Electronic Signature Authentication (3M ESA) Software lets you view, edit and electronically sign patient documents. Whether you're in your facility, at your home office, or on the road, you can review and approve transcribed and scanned documents—completing patient documents faster than ever before. With 3M ESA, you can improve the quality of your records and save time, too.

The 3M advantage

- Reduces completion time and costs with an easy signature application accessible to care providers anywhere inside or outside the hospital
- Improves documentation quality by facilitating communication between your transcription department and care providers
- Improves coding accuracy
- Enjoy high user adoption rates and short training time
- Allows dual signatures
- Helps provide secure authentication of records
- Easily customized to comply with facility, state and federal policies, regulations and legislation
- Works seamlessly with 3M™ ChartFact™ Software to track deficiencies

3M ESA at work

Long Beach Memorial Medical Center is on its way to eliminating incomplete charts.

Tapping into technology to streamline workflow is an ongoing goal at Long Beach Memorial. To complement its 3M™ ChartScript™ Software transcription system, Long Beach Memorial purchased the 3M ESA package. The result? “Shelves that were once jammed to their limits with incomplete charts are now half empty,” says Patti Tondorf, the Center’s executive director of patient business services. Tondorf predicts that the trend will continue as more physicians request access to ESA. “In general the management of chart availability has smoothed out, and maintaining our acceptable number of delinquent charts has become a routine task, requiring very little effort to monitor,” she adds.



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Features

- Customizable system configurations that allow care providers to electronically review, edit, sign, and complete documents anywhere
- User-friendly interface for improved productivity
- Two-level signature feature to accommodate teaching institutions and hospitalists
- Personalized current list of documents for each care provider
- Group signature capability to accommodate group practice needs
- Option to add additional care providers to courtesy-copy distribution list
- Electronic messaging available for easy communication between clinicians and transcriptionists
- Forms markup and completion capability
- Review and sign documents created through external speech recognition applications

Integration

To operate 3M ESA, users need:

- **3M™ ChartScript™ Software**—Provides complete voice-to-text solution with seamless access for transcribing and editing dictation jobs with automated distribution.

3M ESA also integrates with:

- **3M™ ChartView™ Software**—View patient information, clinical data, transcribed documents and even paper records online in real-time.
- **3M™ ChartScriptMD™ Software**—Enables dictation and sign off of a chart in one step, virtually eliminating transcription costs. This front-end speech recognition application is powered by SpeechMagic.™ Created documents are signed using 3M ESA functionality.
- **3M™ VoiceScript™ Software**—Allows your care providers to dictate anywhere, anytime with the 3M digital dictation management system.
- **3M™ ChartFact™ Software**—Analyzes deficiencies and reduces chart completion time.



Health Information Systems

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3M, ChartFact, ChartScan, ChartScript, ChartScriptMD, ChartView, Codefinder and VoiceScript are trademarks of 3M Company.

- **3M™ ChartScan™ Software**—Enables you to electronically capture patient records without increasing staff and virtually eliminates form redesign with our patented* process.
- **3M™ Codefinder™ Software**—Assists and prompts the coder for all significant and secondary diagnoses and procedures to promote complete and accurate coding.

Reporting

- View a report that lists unsigned documents (sorted by care provider)
- Display summary and detailed data on chart deficiencies and delinquencies for each care provider upon login
- 3M ChartScript reports reflect real-time signature status
- *Ad hoc* report creation for HIM administration

Security

To maintain appropriate access to sensitive data, 3M applications provide user-specific security features:

- Individual user ID and password logon with automatic logoff after user-defined period of system inactivity
- Signed documents cannot be opened or modified; addenda can be opened and signed later
- Integration with security features of industry-standard servers and databases to capture additional audit data

Technology

3M ESA is built with technology designed to enhance current operating environments while remaining open to future technology. It also offers a ClickOnce deployment, so it is easy to install. 3M solutions are:

- Compatible with industry-standard technology such as Microsoft® Windows® XP
- HIPAA-enabled applications that operate using today's standard PC and networking technology

Call today

For more information on how 3M solutions can assist your organization, contact your 3M sales representative, call us toll-free at **800-367-2447**, or visit us online at **www.3Mhis.com**.

*U. S. Patent No. 6,772,943 covers 3M ChartScan's innovative process.

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Published 03/09
70-2009-8943-5