OSHA's Requirements for a Respiratory Protection Program**

In any workplace where respirators are necessary to protect the health of the employee in performing respirable dust, dust, or other toxic materials, the employer shall establish and implement a written respiratory protection program with workplace-specific procedures. The program shall be updated as necessary to reflect changes in workplace conditions that affect respirator use. The employer shall include in the program the following provisions of 29 CFR 1910.134, as applicable:

- Procedures for selecting respirators for use in the workplace.
- Medical evaluations of employees required to use respirators.
- Respirator fit testing for tight-fitting respirators.
- Procedures for proper use of respirators in routine and reasonably foreseeable emergency situations.
- Procedures and schedules for cleaning, disinfecting, storing, inspecting, adjusting, reparining, and otherwise maintaining respirators.
- Procedures to ensure adequate air quality, quantity, and flow of breathing air for atmosphere-supplying respirators.
- Training of employees in the respiratory hazards to which they are potentially exposed during routine and emergency situations.
- Training of employees in the proper care of respirators, including cleaning and removing them, any limitations on their use, and their physical limitations.
- Procedures for regularly evaluating the effectiveness of the program.

The employer shall designate a program administrator who is qualified by appropriate training or experience that is commensurate with the complexity of the program to administer or oversee the respiratory protection program and conduct the required evaluations of program effectiveness.

**29 CFR Part 1910.134
The program administrator must establish a cartridge change schedule based on the ventilation rate of the area and the concentration level likely to be encountered by the employee. Is based upon the physical and chemical properties of the air contaminants and the anticipated length of exposure. The model used is found in the 3M Respirator Selection Guide. (Attach selection procedures. An example of a selection procedure may be found in the 3M Respirator Selection Guide.)

**Emergency Use Respirators (optional)**

Self-contained breathing apparatus may be required for emergency use. This equipment will be used only by trained personnel when it is necessary to enter hazardous atmospheres.

**Emergency Use Respirators (optional)**

Self-contained breathing apparatus may be required for emergency use. This equipment will be used only by trained personnel when it is necessary to enter hazardous atmospheres.
OSHA's Requirements for a Respiratory Protection Program***

In any workplace where respirators are necessary to protect the health of the employee or where respirators are required by the employer, the employer shall establish and implement a written respiratory protection program with workplace-specific procedures. The program shall be updated as necessary to reflect those changes in workplace conditions that affect respirator use. The employer shall include in the program the following provisions of 29 CFR 1910.134, as applicable:

**STEP 1: Respiratory Hazard Identification**

- Procedures for selecting respirators for use in the workplace
- Medical evaluations of employees required to use respirators
- Fit testing procedures for high-fitting respirators
- Procedures for proper use of respirators in routine and reasonably foreseeable emergency situations
- Procedures and schedules for cleaning, disinfecting, storing, inspecting, equipping, repairing, and otherwise maintaining respirators

**STEP 2: Hazard Analysis**

- Procedures and schedules for cleaning, disinfecting, storing, inspecting, equipping, repairing, and otherwise maintaining respirators
- Procedures to ensure adequate air quality, quantity, and flow of breathing air
- Fit testing procedures for high-fitting respirators

**STEP 3: Respirator Type Required**

- Training of employees in the proper use of respirators, including putting on and removing them, any limitations on their use, and their limitations
- Procedures for regularly evaluating the effectiveness of the program

The employer shall designate a program administrator who is qualified by appropriate training or experience that is commensurate with the complexity of the program to administer or oversee the respiratory protection program and conduct the required evaluations of program effectiveness.

**STEP 4: Specific Selections**

- Procedures for selecting respirators for use in the workplace
- Medical evaluations of employees required to use respirators
- Fit testing procedures for high-fitting respirators
- Procedures for proper use of respirators in routine and reasonably foreseeable emergency situations
- Procedures and schedules for cleaning, disinfecting, storing, inspecting, equipping, repairing, and otherwise maintaining respirators

**For More Information**

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For More Information
**General Procedures, Policy and Responsibility**

**General**
The Occupational Safety and Health Administration (OSHA) General Industry standard for respiratory protection (29 CFR 1910.134) is applicable to a company’s respiratory protection program.

- The protection program will be established by an employer. The program will be used to train employees on the requirements established in this program.

- It is the policy of the company to provide employees with safe and healthful work environment. The guidelines in this program are designed to help the employer meet the requirements of the standards. They are intended to provide general direction for the development of a respiratory protection program. The policy is to provide respiratory protection for employees.

- The primary objective is to provide employees with a safe and healthful工作 environment. The guidelines in this program are designed to help the employer meet the requirements of the standards. They are intended to provide general direction for the development of a respiratory protection program. The policy is to provide respiratory protection for employees.

**1. Management**

- It is the policy of this company to provide its employees with a safe and healthful work environment. The guidelines in this program are designed to help the employer meet the requirements of the standards. They are intended to provide general direction for the development of a respiratory protection program. The policy is to provide respiratory protection for employees.

- Management is responsible for determining what specific activities require the use of respiratory protective equipment. Management must also provide the necessary respiratory protective equipment and ensure that the equipment is used properly.

**2. Management Responsibility**

- Each employee is responsible for ensuring that all personnel under their control are completely knowledgeable of the respiratory protection program. This includes briefing employees, operating departments, and service departments will cooperate where they are protected from sunlight, dust, heat, cold, moisture, and other hazards.

**3. Employees**

- Employees assigned to jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

**Program Administration**

- The administrator of the program is the Respiratory Protection Program Administrator. Facilities and supplies for cleaning these respirators will be made available. (Attach detailed cleaning procedures to this program). A sample respirator selection form is provided.

**Respirator Program Administrator**

- The following individual is responsible for directing and coordinating the Respiratory Protection Program.

- The Respiratory Protection Program Administrator will make a respirator selection evaluation. Respirators will be provided by the employer.

- The respirator selection evaluation will be made in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Employee Respirator Selection**

- Exposure assessment will be done on each respirator selected. In order to determine the exposure level, the results of the workplace assessment must be reviewed. The results of the workplace assessment will be used to determine the respirator selection.

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Selection**

- The Respiratory Protection Program Administrator will make a respirator selection evaluation. Respirators will be provided by the employer.

- The respirator selection evaluation will be made in a manner that will ensure that employees are protected from the hazards they are exposed to.

- Respirator Training and Fitting

1. Training

- Respirators are required in jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

2. Respirator Fitting

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

3. Respirator Maintenance

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

4. Respirator Storage

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

5. Respirator Replacement

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Recommended Respiratory Protection Programs**

**Medical Evaluation**

- Every employee being hired who will be required to wear a respirator or who will be assigned to jobs requiring respirators will be evaluated by a physician or other licensed healthcare professional. The identification of the employee’s ability to wear a respirator while working is not included in this medical evaluation.

- Additional evaluations are required to determine the employee’s ability to wear a respirator while working is not included in this medical evaluation.

- The duty will be re-evaluated if the employee is unable to complete the evaluation.

- The respirator evaluation will be used to determine the respirator’s ability to wear a respirator while working is not included in this medical evaluation.

**Use of Respirators**

- All tight-fitting respirators (both negative and positive pressure) will not be selected unless the employee is examined and fit tested with the respirator in place to ensure proper facial seal. The respirator will be removed if the employee is unable to obtain an adequate fit.

- The respirator selection will be based on the employee’s ability to wear a respirator while working is not included in this medical evaluation.

**Inspection, Maintenance and Storage**

- Respiratory equipment will be reviewed and inspected after each use and at least once a month. Inspections will be made available. (Attach fit testing records to this program.) A sample respirator selection form is provided.

- Respirator inspection, maintenance, and storage are required. Respirators will be inspected and cleaned on a regular basis.

**Emergency Use Respirators (optional)**

- Respirators are required in jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Special Requirements**

- Respirators are required in jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Compressed Air Systems**

- Special precautions will be taken to assure that the air supply is adequate for the air-purging or air-purging equipment. A sample respirator selection form is provided.

- Respirators are required in jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.

**Escape Only Respirators (optional)**

- The employer will be responsible for ensuring that employees are uniformly trained in the use of their respirator. A sample respirator selection form is provided.

- Respirators are required in jobs requiring respirators will be instructed by their supervisor relative to their responsibilities in the respiratory protection program. They will also be instructed in the need, use, limitations, and care of respirator programs.

- Respirators will be selected in a manner that will ensure that employees are protected from the hazards they are exposed to.
**Respiratory Protection Program**

**General**

The Occupational Safety and Health Administration (OSHA) General Industry standard 29 CFR 1910.134 requires that, to the extent necessary to ensure employees' safety and health, employers establish a written respiratory protection program. This program is designed to provide guidance on the selection, use, and maintenance of respiratory protection equipment. It is the policy of this company to provide its employees with a safe and healthful work environment. The guidelines in this program are designed to help reduce employee exposure to occupational air contaminants and oxygen deficiencies.

**Policy**

It is the policy of this company to provide its employees with a safe and healthful work environment. The guidelines in this program are designed to help reduce employee exposure to occupational air contaminants and oxygen deficiencies. The following section is responsible for ensuring that all employees are knowledgeable of the respiratory protection program.

**Respiratory Protection Program Administrator**

The Respiratory Protection Program Administrator will be responsible for the implementation and administration of the Respiratory Protection Program. The Program Administrator will be responsible for ensuring that the Respiratory Protection Program meets the requirements of OSHA 1910.134. The Program Administrator will be responsible for:

- Developing and implementing the Respiratory Protection Program.
- Training employees on the use of respiratory protection equipment.
- Performing periodic fit tests on respirators.
- Monitoring the effectiveness of the Respiratory Protection Program.
- Reporting any incidents involving respiratory protection equipment.
- Keeping records of respirator use and maintenance.

**Responsibilities**

The following individuals are responsible for implementing disciplinary procedures for employees who fail to comply with this program:

- Medical Evaluation
- Respirator Selection and Issuance
- Respirator Training and Fit Testing
- Respirator Maintenance and Inspection
- Respirator Use and User-Maintained
- Respirator Cleaning and Disposal
- Respirator Repair
- Respirator Emergency Use

**Program Administration**

The Respiratory Protection Program Administrator shall be responsible for the administration and enforcement of the Respiratory Protection Program. Any employee who is notified of a violation of the Respiratory Protection Program shall be subject to disciplinary action.

**Respirator Selection and Issuance**

Respirator selection and issuance are the responsibility of the Respirator Protection Program Administrator. The Respirator Protection Program Administrator shall be responsible for:

- Determining the type of respirator needed for each work environment.
- Selecting respirators that meet the requirements of OSHA 1910.134.
- Issuing respirators to employees.
- Training employees on the use of respirators.

**Respirator Maintenance and Inspection**

The Respirator Protection Program Administrator shall be responsible for:

- Conducting regular inspections of respirators.
- Inspecting respirators after any apparent damage.
- Inspecting respirators before use.
- Inspecting respirators after repair or cleaning.

**Respirator Use and User-Maintained**

Employees assigned to jobs requiring respirators must be instructed in the proper use of the respirator. They shall be instructed in the theory of respiratory protection, the dangers of improper use, and the proper use and maintenance of the respirator. Employees shall be instructed in the proper use and maintenance of the respirator.

**Respirator Cleaning and Disposal**

Respirators must be properly maintained to retain their original effectiveness. The maintenance program will consist of periodic inspection, cleaning, and proper storage.

**Respirator Repair**

Any respirator that is reported to be damaged or defective shall be immediately removed from service and examined by the Respirator Protection Program Administrator. If the respirator is determined to be inoperative, it shall be repaired or replaced.

**Respirator Emergency Use**

Emergency Use Respirators (optional)

**Special Requirements**

All employees shall be fully trained in the use of this equipment. They shall also be fully trained in the use of the Respirator Protection Program. The respirator administrator must establish a comprehensive medical and health program.

**Compliance**

This program will be effective on January 1, 2023. The following individual is responsible for ensuring that the Respiratory Protection Program is implemented and to consult employees to ensure that they are using the Respirator Protection Program appropriately. This individual has the authority to act on any and all matters relating to the Respiratory Protection Program.
OSHA's Requirements for a Respiratory Protection Program***

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- Procedures for selecting respirators for use in the workplace
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- Fit testing procedures for high-fitting respirators
- Procedures for proper use of respirators in routine and reasonably foreseeable emergency situations
- Procedures and schedules for cleaning, disinfecting, storing, inspecting, equipping, monitoring, and otherwise maintaining respirators

- Procedures to ensure adequate air quality, quantity, and flow of breathing air for atmosphere-supplying respirators
- Training of employees in the respiratory hazards to which they are potentially exposed during normal and emergency situations
- Training of employees in the proper use of respirators, including putting on and removing them, any limitations on their use, and their limitations
- Procedures for regularly evaluating the effectiveness of the program

The employer shall designate a program administrator who is qualified by appropriate training or experience to administer or oversee the written respiratory protection program and conduct the required evaluations of program effectiveness.

**29 CFR Part 1910.134

Important Notice

The information contained within this brochure represents the key elements of a written respiratory protection program as stated in OSHA’s general industry standards for Respiratory Protection (29 CFR 1910.134). For more specific information concerning legal requirements in your area, contact your local OSHA office. The information stated is not intended to replace 3M’s complete written respiratory protection program.

3M™ Administrative Respiratory Protection Program

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