3M™ Drive-Thru System G5 Pre-Installation Checklist

Restaurant: _____

Address: _____

City: _____

State/Zip: _____

Phone: _____

Parent Co: _____

Completed By: _____

1. **What are the store hours?**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open							
Closed							

2. **Does the customer have a Grill Monitor Speaker?**

   ☐ Yes – Answer the following questions: ☐ No – Proceed to #3

   Does the customer want to hear the following on the Grill Monitor?

a)	Inbound Audio	☐ Yes – Default	☐ No – Set Enable to OFF
b)	Outbound Audio	☐ Yes – Default	☐ No – Set Enable to OFF
c)	Vehicle Presence Beeps	☐ Yes – Default	☐ No – Set Enable to OFF
d)	Page Messages	☐ Yes – Default	☐ No – Set Enable to OFF
e)	External Audio IN	☐ Yes – Default	☐ No – Set Enable to OFF
f)	Greeter messages	☐ Yes – Default	☐ No – Set Enable to OFF

3. **Does the customer want to use the Vehicle Approach Tone? This feature will inform your crew that a vehicle is approaching the order point and prepare to take an order. It requires an additional Loop Detector.**

   ☐ Yes – Requires a dedicated vehicle detector for this purpose. Add internal/external vehicle detector to order for this feature to operate. Connect detector NO relay output to the VEH _APP and GND terminals on the G5 basestation GPIO connector (Default GPIO8 and GND1 on J16).

4. **Does the customer want different volumes for Day/Night?**

   ☐ Yes - Day/Night level setting _____ (based on local ordinance)
   Day Volume Time_____
   Night Volume Time _____

5. **Does the customer want an external button to change Order Taking Modes, SPLIT/CROSS, or DAY/NIGHT?**

   ☐ Yes – Order momentary switch and connect appropriately for each.

6. **Does the customer want the order taker to hear pages?**

   ☐ Yes – Set "PAGE Channel Heard By Order Taker" to YES in Global Settings

7. **Does the customer want the ability to talk out to Order Point without the vehicle present or before the vehicle is detected?**

   ☐ Yes – Set "Order Point TALK with No Vehicle" to YES in Global Settings

8. **Does the customer want the store closed message when the store is closed?**

   ☐ Yes – Set "Store is Now Closed" Prompt to YES in Global Settings and set Global Greeter Volume level (Make sure the store hours are set per Item #1)

9. **What language does the customer want the Base station text, headset messages, and order point prompts in?**

   Note: Order Point Prompts include the built in "Store Closed" and "Please Pull Forward" messages

Text & HS Audio language *(Choose One)*	☐ English	☐ Spanish	☐ French	☐ German
Order Point Prompts *(Select One or More)*	☐ English	☐ Spanish	☐ French	☐ German

10. Is this a dual lane site?

    ☐ Yes – Answer the following questions: ☐ No – Proceed to #11
        a) Set **#Lanes** in Installer Setup to 2
        b) If this a Tandem Dual Lane setup, does the store manager want the "Please Pull Ahead" message?
           ☐ Yes - set "Pull Ahead" prompt in Global Settings to YES on Lane 2 Screen in Global Settings
        c) Does the customer want Pages to cross lanes?
           ☐ Yes - set pages can cross lanes to Yes
        d) When in Cross Lane (i.e.: One Order Taker), does the customer want to hear both lanes?
           ☐ Yes - set Order Takers in Cross Lane mode to 1 – this will automatically switch any headsets that are listening to the lane being used.
           ☐ No - set Order Takers in Cross Lane mode to 2 – each headset listens to one lane

11. What type of headsets do you want to use in your restaurant?

    ☐ 3M™ Wireless Communication System, Model XT-1   -- Proceed to #16
    ☐ 3M™ Drive-Thru Headset G5   – Answer the questions that follow:
      a) Do you want the Blue LED Vehicle Detect functionality?
         ☐ Yes
         ☐ No – Disable functionality in System Menu
      b) Do you want the headset to "Vibrate" when a Vehicle is detected at the Order Point?
         ☐ Yes
         ☐ No – Disable functionality in System Menu

12. How does the customer want the Order Taker to listen to the customer when the vehicle arrives or when the call is answered?

    ☐ When vehicle arrives - select an "AL" Mode
    ☐ When call is answered - select a "ML" Mode

13. Does the customer want the order Taker to press the Talk key once or press the key every time they talk?

    ☐ Just once - select a "MLT" mode
    ☐ Every time - select a "PTT" mode

14. Does the customer want the Order Taker to talk to the customer "hands free" when the call is answered?

    ☐ Yes – Enable the "Hands Free" Order Taking Mode

    Automatic "Un-mute" Headset in Hands Free mode?

    ☐ Yes – Select Hands Free "Un-mute" feature to ON in Global Setting

15. Does the customer do outside order taking?

    ☐ Yes – select "Allow outside order taking" mode
    ☐ No – factory default is already set

16. Does the customer want Greeter functionality?

    ☐ Yes
      a) Does the customer want an additional delay, other than the Vehicle detector delay for greetings? 3M recommends no additional delay
         ☐ Yes – Add delay (1 to 10 Seconds after vehicle detector is triggered, Default is no delay)
      b) How does the customer want to playback the "enabled" Greetings?
         ☐ "Once Each" **or**   ☐ "Alternating" (Choose One)
      c) Does the customer want to hear the Greetings/Tone through the headsets?
         ☐ Yes – Default   ☐ No – Disable Greetings through headset
      d) Does the customer want to hear the Greetings through the Grill Monitor?
         ☐ Yes – Default   ☐ No – Disable Greetings through grill monitor speaker
      e) Does the customer want to listen to a tone instead of the greeting through the headsets?
         ☐ Yes –Set YES for Tone to headsets   ☐ No – Default
      f) Does the customer want to use a Custom message for the stored closed?
         ☐ ON – Message Recorded as TYPE "CLOSED" will play
         ☐ OFF– Default (System "Store Closed "Message will play)
      g) Does the customer want to use the "External Message Input" to play a message?
         ☐ Yes – Have the customer select the message number to play.
         ☐ OFF– Default

h) Does the customer want to use a Custom message for the TANDEM "Please Pull Forward"?
☐ ON – Message Recorded as TYPE "FORWARD" will play
☐ OFF– Default (System "Pull Forward "Message will play)
i) How many GREETER Messages does the customer want? _____(0 – 16)
j) How many REMINDER Messages does the customer want? _____(0 – 16)
k) How many ALERT Messages does the customer want? _____(0 – 16)
l) Document Message Daypart Definitions

Daypart Messaging			
Daypart #	Name	Start Time	End Time
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

m) Schedule the message playback using the Message Activation menu.

Message Assignments								
Msg #	Name	Type	Dayparts	Priority	Delay	Count	Repeat	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

TYPE = ☐ GREETER ☐ REMINDER ☐ ALERT ☐ FORWARD* ☐ CLOSED* (Choose One)
n) Does the customer want to exclude some messages from some headsets?
☐ YES – Modify YES/NO for each headset in the Greeter menu
o) Select the function for each external input.
☐ Message Number – Input used to trigger Alert Message

17. Is there an existing wired backup intercom?

☐ Yes   ☐ No

18. Is there Network Connectivity for the site?

☐ Yes - ask for IT Contact to get:
a)   Static IP Address :_____
b)   Subnet Mask :_____
a)   Gateway   :_____

19. Is there an existing timer in place?

☐ Yes and add brand and model _____   ☐ No

20. Does the Timer System require a Greet Event from the basestation?

☐ Yes – Make sure you thoroughly read the Technical Bulletin
        "TB# 163 - Extracting Greet Event from 3M™ Drive-Thru System G5 Basestation.pdf"
☐ No

21. Customer preference for base station location? (This may change to optimize system performance)
_____

22. Who is the restaurant primary point of contact for the system, training?

Name: _____
(Primary point of contact must be on-site during installation)

23. Who will be given the password(s) at the restaurant?

Name: _____   Title: _____

Name: _____   Title: _____

3M

Commercial Solutions
3M Center, Building 220-12E-04
St. Paul, MN 55144

Phone   1-800-328-0033
Web   3M.com/drivethru

Network Requirements

(Hand-Out for Customer IT Department)

Purpose and Benefits

The purpose of the G5 Basestation Web Server is to maximize uptime in drive-thrus, and optimize system operation. By allowing technicians to remotely access configuration parameters, the 3M™ Drive-Thru System Basestation G5 will minimize the drive-thru downtime. In order to comply with security concerns, only allow access to the Static IP Address and to the port forwarding port.

Requirements

a) Static IP Address
b) Subnet Mask
c) Gateway
d) Public IP Address and/or port forwarding address port
    IP Address _____ and port _____
e) IT Contact Name
f) IT Contact phone number or e-mail

If you have any questions, contact the 3M Technical Assistance Center at 1-800-328-0033 or e-mail at 3Mtacsupport@decisionone.com. When complete, please fax this page to the 3M Technical Assistance Center and to your Dealer.

Dealer Signature: _____

Restaurant: _____

Address: _____

City: _____

State/Zip: _____

Phone: _____

Parent Co: _____

Completed By: _____

Dealer: _____